

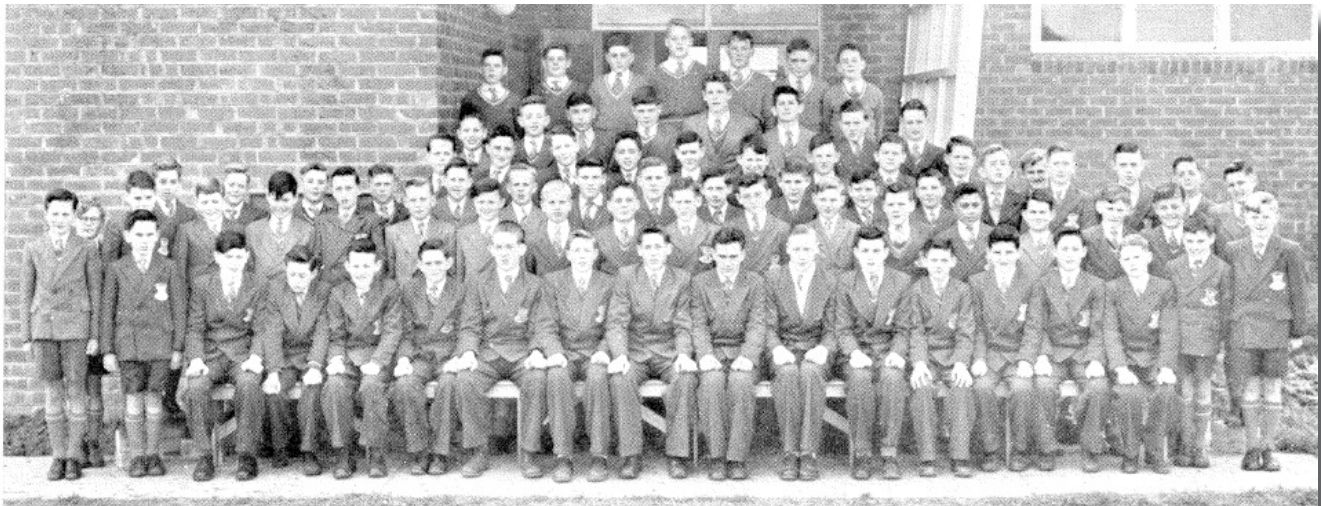
From the Principal

Mr John Freeman



Welcome back to 2016 and to all our new families welcome to Lavalla Catholic College.

This is a special year in the life of Lavalla Catholic College as we celebrate our 60th Year delivering Marist education which has been in partnership with the Brigidine Sisters and Presentation Sisters. There will be many events, activities and markers throughout the year which will include in our Newsletter pictures, stories and other insights into the history of our school. I invite all past students who may wish to help us commemorate our 60 years by contributing memorabilia – photos, year books, uniform and the like – to make contact with either Mr Rob Tarraran or my Personal assistant, Kellyann Armstrong.



Pic: First group of students to attend St Paul's College, Traralgon – 1956

For staff our year started slightly differently to past years. Through Fr Bernard Buckley's instigation and efforts the staff of St Michael's Primary School, St Gabriel's Primary School, St Mary's Primary School in Yarram and Lavalla Catholic College commenced our year celebrating the Eucharist together. To add significance to this celebration it was led by Bishop Patrick O'Regan and we were also privileged to hear an address from the Director of Catholic Education for the Sale Diocese, Mrs Maria Kirkwood.

We congratulate our Year 12s from last year on their results. The median score was 29, as it has been for the last few years and the number of students receiving a study score of 40 or better was at 4.1%, which is once again an improvement on previous years. What was also heartening was that our ATAR results also showed improvement. Our dux in 2015 was Maggie O'Keefe, with Nathan Masiero, Joanne Fernanadez and Karlee Dal Pra also achieving at a very high level. It is worth noting that we will be inviting back to school all our high performing students to be recognised at an assembly during February, prior to them commencing their studies.

In the middle of January we received information from VTAC that 94 of our students have received first round offers for tertiary studies. We already know that a number have successfully attained positions in courses directly as well as employment and apprenticeships as well.

Principal cont.



Further to the great achievements above we acknowledge our amazingly talented students who have managed to be selected for “Beyond the Classroom Exhibition” which is currently on display at the Latrobe Performing Arts Centre, Grey St, Traralgon. Well done to Jack Colantuono, Gabriella Duffy, Jarrod Newbury, Jaziah Scott and Molly Smart.

Needless to say, but I will for the record, we are proud of all our 2015 Year 12s for their contributions to the College and wish them well in the next phase of their lives. This success is in no small way due to the work of all staff and the support of their families throughout our students’ time at the College. Thank you to everyone.

We welcome the following staff to the school:

New

- Cristiano Grosso – Italian, RE (St Paul’s/Kildare)
- Lee Jarvie – Chemistry, Maths (Kildare)
- Joanne Mannes – Administration Assistant for Director of Mission and Ministry (1 year replacement for Marita Kennedy)
- Alex Rathbone – Biology, Maths, RE (Kildare)
- Tina Weston – Maths, Science, Italian, RE (St Paul’s)
- Leigh Winter – IT, RE, English (Kildare)

Returning

- Maree Garratt – Administration

Replacing

- Adam Ozga– replacing Dominic De Van Der Schueren for three weeks

On Leave

- Mike Hansen on LSL for Term 1 and Alby Van Berkel continues his LSL/Retirement

During the January break I received Paul Skippen’s resignation as College Chaplain as he will be pursuing opportunities to build his Liturgy and Youth Ministry work. I want to take this opportunity to thank Paul for his contribution to the college for just over two years. He has made significant impact in the way that we celebrate liturgy, pray and undertake retreats. I wish him all the best in his future endeavours.

Congratulations to:

- John and Tammy De Souza are celebrating the birth of their daughter, Janina Emma – born on 24 January;
- Claire Couling on her engagement to Leigh Fabris;
- Mark Judd on being announced Trafalgar Citizen of the Year on Australia Day

We also congratulate Chelsea D’Angelo (year 11), Abbey Nobblet (Year 11) and Innika Hodgson (Year 10) who were selected for the U18 State country basketball team recently. Also well done to Nathan Catherwood (Year 11) who was selected as the emergency for the boys’ team.

Next week on Thursday 11 February commencing at 4.00pm we will hold welcome evenings on each campus. You are all welcome to attend and learn more about what your daughters and sons will be undertaking in 2016. I look forward to seeing you there.

Finally, late last year I received an email from Kate McCormick who advised: “on the 28th of November 2015 the 1985 Graduation Group had a fun reunion at Ryan’s Hotel in Traralgon. On behalf of what we call Lourdes, CRC we made a \$500 donation to the Leukaemia Foundation.” It is fantastic to hear that past Collegians gather for reunions and I invite all our alumni from all stages of our history who wish to promote any reunions to contact us and we will endeavour to support you in any way we can.



St Paul's Campus

Ms Lee McKenzie - Campus Director



Welcome to the 2016 school year. It has been delightful to see students return refreshed and ready to enthusiastically face the challenges of another school year. The Year 7 students in particular have been very enthusiastic and have settled very well.

For those new to the College, it is important to remember that the first point of contact for you is your child's LA (Learning Advisor), who will be able to offer advice and support on issues that might arise. This year's LAs are;

7.1 Mrs Walker	8.1 Ms Sola	9.1 Mrs Goodall
7.2 Mr Scholes	8.2 Mr Grossi	9.2 Mr de Van der Scheuren
7.3 Ms Whitehead	8.3 Mrs Birt	9.3 Ms Renehan
7.4 Mr de Souza	8.4 Mrs Eccles	9.4 Mr Harris
7.5 Mr Antonopoulos	8.5 Ms Zahra	9.5 Mr Kelly
7.6 Mrs Mustoe	8.6 Mr McKendry	9.6 Ms Ford
7.7 Mr Sizeland	8.7 Mrs French	9.7 Ms Barker
7.8 Mrs Main	8.8 Mrs Scalia	
	8.9 Mr illiparampil	

While these teachers will welcome contact from you please also be aware that they are also full time teachers and not always readily available to take or respond to your calls or emails.

Year Level learning leaders will also be assist you with any concerns or information but again be aware they have many duties which mean you cannot always contact them immediately and may need to leave messages with reception for follow up.

Year 7 : Ms Valentin
Ms Bianconi

Year 8: Ms Sharman
Mr Valle

Year 9: Mr McKenna
Mrs Barrett

Campus Leadership Team:

Ms Claire Couling	-Learning and Teaching Leader
Mrs Kelly Murray	-Welfare and Well-being leader
Ms Lee McKenzie	-Campus Director

Administration Staff:

Ms Bec Henry	-Campus PA
Ms Rosa Lambert	-Reception Mon-Tues
Ms Mel Zimora	-Reception Wed-Fri
Mrs Belinda Plunkett	-Bus/SickBay/Reception Support

Safe Student Pick-up

At the end of the school day the Grubb Ave gate is open for students to depart. Given the busyness of Grey St. this is a much safer option for students. If you are picking up your child please encourage them to leave by this gate, there is plenty of parking in Grubb Ave and additional parking on the Stoddart oval.

Service Rd

For parents wanting to enter the Grey St Service Rd. the safest option is to enter it via the Grubb Ave Grey St roundabout, this is less likely to disrupt traffic or block the school gate.

Grey St Gate

Please be aware that it is illegal and thoughtless to park over the driveway even for a quick drop off.

St Paul's Campus

Students Walking Home

These students will be asked to exit via the Grubb Ave gate. As Grubb Ave is a divided carriage way with roundabouts at both end of the Ave slowing the traffic this is considered the safer option.

Absence from School

If your child is absent from school please call the office on the day of the absence to notify us. On the day your child returns they will need to bring a signed note from you verifying this absence.

Appointments During the Day

Your child should bring a signed note from you indicating the time of the appointment, this is to be shown to the subject teacher at the time of departure. Please note that your child will need to know what time to meet you at the office to be signed out. We don't not call students over the PA or send staff to find them for appointments.

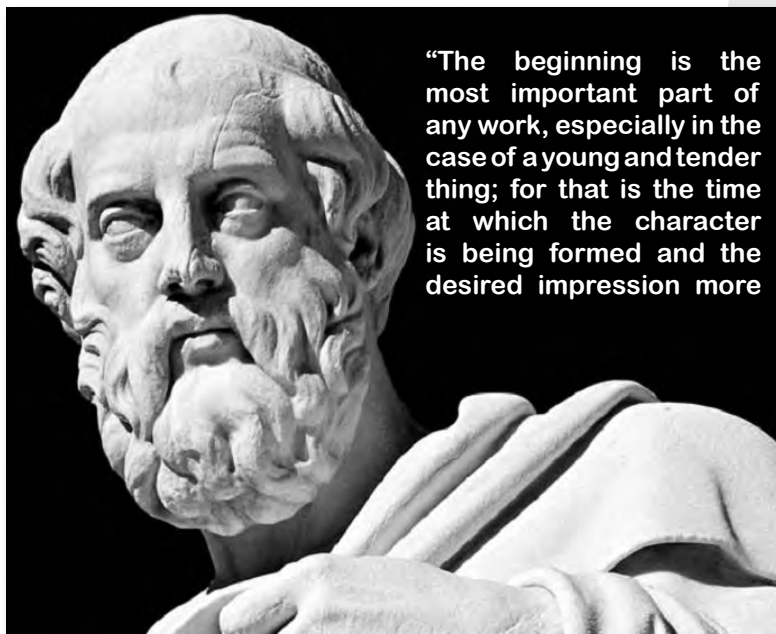
Illness

If your child becomes ill during the day s/he should notify the teacher who will make arrangements for them to attend Sick Bay if necessary. The Sick Bay staff will assess your child and determine a course of action which will generally include a call to you or the nominated emergency contact person.

It is not appropriate for your child to text/phone you directly and not inform staff of their illness. Should this happen, please ask your child to speak to the teacher and follow the process.

Lent

We will begin our focus on Lenten activities next week with a Shrove Tuesday pancake fundraiser for Caritas and an Ash Wednesday liturgy on Wednesday 10th February. During the 40 days of Lent we will be asking students and families to find ways to show care and support for those with less and our focus will be on fund raising for Caritas.



"The beginning is the most important part of any work, especially in the case of a young and tender thing; for that is the time at which the character is being formed and the desired impression more

Welcome evening 11th February 4:00 – 6:00

On Thursday evening you will have an opportunity to meet your child's LA teacher and pass on any information or concerns that you may have. There will also be opportunities to learn more about ATLAS, Maths pathways etc. Early next week you will receive an email with details of the evening or you will be able to view them on the College Web site.

Best Wishes

We wish Samuel Downing well as he competes in the Australian Kart Championship Events during February and March.

We love to celebrate students' achievements and successes, please let us know of any noteworthy accomplishments so that we can let the rest of our community know.

Welcome Year 7's



2016

*Celebrating 60 Years of Marist Education in
partnership with Brigidine & Presesntation Sisters*

Welcome Year 7's



2016

*Celebrating 60 Years of Marist Education in
partnership with Brigidine & Presentation Sisters*

Kildare Campus

Mr Doug Doherty - Campus Director



God's mercy can make even the driest land become a garden, can restore life to dry bones (cf. Ez 37:1-14). ... Let us be renewed by God's mercy, let us be loved by Jesus, let us enable the power of his love to transform our lives too; and let us become agents of this mercy, channels through which God can water the earth, protect all creation and make justice and peace flourish.

— Easter Urbi et Orbi message on March 31, 2013

The beginning of every academic year is one that is filled with hope, aspirations and the desire to seek successful pathways. This year, Pope Francis has given us the direction to focus on Mercy to achieve these goals. He reminds us that our God is one of Mercy and that we too must try to be like God, who walked in our shoes and experienced the joys and sufferings of humanity. Therefore, we must also strive to walk in each others' shoes in order to support each other to achieve the best we can possibly and personally achieve in our Pathways to Success for 2016.

We have had a very positive start to 2016, with the new Year 10s very quickly adapting a mature approach to life at the Kildare Campus. This undoubtedly has been due partly to the Transition Week at the end of the 2015 Academic Year as well as our successful LA programme.

Success was abundant in 2015 for the students of the Kildare Campus and culminated with Lavalla Catholic College achieving it's greatest VCE, VET and VCAL results for at least the last 5 years. Our class of 2015 also achieved 100% VCE pass rate. This is the second year in a row that this has happened and therefore a true indication of the dedication and ambition of our staff and students. Well Done to all and a great challenge to the class of 2016.

Next week Lavalla Catholic College will hold a Welcome to College and Campus evening. This will be an excellent and informal opportunity for families to come along and meet staff, whilst also having the opportunity to collect some necessary information that they may require. I would encourage all families to attend. An invitation with an outline of the evening for both campuses has been sent to all families and is included in this newsletter. I look forward to meeting you there.

Leadership within the College and Kildare Campus has begun with a fervent start. This weekend sees the REMAR Embark Camp take place and we look forward to a report in the next newsletter. We will also have the Student Leadership Camp next weekend to provide training for our student leaders to undertake their roles with the best of their abilities for 2016. I wish all these students the very best in their leadership development.

Next week will also see the start of Lent with an Ash Wednesday service at the Kildare Campus. Again the emphasis will be on preparation for the Feast of Easter, by walking in the shoes of others directed by Mercy.

I welcome all families new and returning to the Kildare Campus and look forward to meeting with you throughout the year.

God Bless.

Faith & Ministry

Mr Chris Roga - Dir. Faith & Ministry



As you are probably aware Pope Francis announced that this year is to be the **Year of Mercy**. The Marists, hearing the Pope's call, have chosen that Mercy be the focus for us in Marist Schools in Australia. Below is a reflection on this theme by Tony Clarke, Director Marist Mission and Life Formation:

YEAR OF MERCY THEME REFLECTION

*A God merciful and gracious,
slow to anger,
abounding in steadfast love and faithfulness.*

Exodus 34:6

When Cardinal Jorge Bergoglio, the future Pope Francis, read the title of Cardinal Walter Kasper's new book 'Mercy' at the most recent conclave he exclaimed; 'Ah mercy! This is the name of our God'. The title immediately resonated, as it described a God *rich in mercy* (Eph 2:4) and recognised the deep human need for people to experience it. No one is spared from difficulties, hardship, pain or suffering; and we share the desire for justice, compassion and love.

What does 'mercy' look like? Perhaps it appears as a somewhat outdated word, even a bit soft or weak. Give me the strength of 'justice' instead! Or is it both? In scripture we see that the strength of God's mercy is experienced through the passionate cry for justice for anyone in pain or suffering. It is not a soft love but one that demands goodness and justice to be powerfully experienced through concern, compassion and genuine openness to others. Robert Barron writes: 'God is love. Mercy is what love looks like.'

We hear this message of mercy in parable after parable. Captured most simply yet profoundly in the story of the Good Samaritan, mercy is experienced when boundaries are crossed, when the stranger becomes known, and when the destructive unjust relationships of our world are brought back into balance. It is a story expressing the strength of mercy through courageous compassion and tenderness. It is a teaching story to help us understand something of what God's mercy looks like; it washes, cleans, heals and raises up. Mercy restores life...again and again.

Jesus' message of mercy in the parable is an encouraging one as it not only gives us a model of how to live as Christian disciples, but reminds us that mercy is offered to each one of us! It is an invitation to be open to God's mercy each day, a consolation we can then share with others (2 Cor 1:3f).

The Jubilee Year of Mercy is an invitation to open our hearts to the healing and restoring gift God offers. It is an invitation for our Marist communities to build a culture of mercy, taking up Pope Francis' challenge to make the *mercy and tenderness of God visible* through our ability to *heal wounds and warm hearts*. It is an invitation to wash, clean, heal and raise up. Life and balance is restored.

Our desire is to be a visible and permanent memory of the loving and merciful presence of God in the midst of people: living signs of the Father's tenderness.

Mary, Mother of Mercy. Pray for us.



THIS IS THE NAME OF OUR GOD

-POPE FRANCIS

2016

*Celebrating 60 Years of Marist Education in
partnership with Brigidine & Presentation Sisters*

60th Anniversary - A Look Back



Rt. Rev. Mgr. J. O'Mara – 1956



The Grey Street frontage of St Paul's College, Traralgon, showing the original Marist Fathers' classrooms (Stoddart Block)



Kildare College opened in 1958 in the grounds and buildings of St Michael's Primary School. This photograph of early students is taken beside St Michael's Church



Kildare's first classroom.

Bishop Lyons blessing Kildare College, Traralgon, 1958, accompanied by altar boys and Fathers Noel Daly and Frank Ruth.



Presentation College, Moe, Hawker Street frontage, with the two-storey building to the right. These buildings were completed in 1956 by contractor Mr George Emmett.

Community Noticeboard

Camps, Sports & Excursion Fund 2016 (CSEF)

The Victorian Government has unveiled a new \$148 million initiative to ensure all Victorian students can take part in school trips and sporting activities.

The Camps, Sports and Excursions Fund (CSEF) commenced in 2015 for four years and will provide payments for eligible students to attend camps, sports and excursions.

Families holding a valid means-tested concession card or temporary foster parents are eligible to apply. \$125 per year is paid for eligible primary school students, with \$225 per year paid for eligible secondary school students. A special consideration eligibility category also exists. Payments are made directly to the school and are tied to the student.

CSEF applications open from term one 2016.

It is expected that approximately 222,000 Victorian school students will directly benefit from the CSEF.

Victorian government Year 7 students (in 2016) who are CSEF recipients are also automatically eligible for a uniform package. For more information regarding this initiative please see State Schools' Relief.

To apply please click on the link below, for more information or to see if you are eligible:

<http://www.education.vic.gov.au/about/programs/health/Pages/csef.aspx?&Redirect=1>

Complete the application form supplied with this newsletter, and return to the **Finance Officer, Lavalla Catholic College, PO Box 1080, Traralgon 3844**, by no later than **Monday 29th February 2016**.

2ndHand Uniform Shop

UNIFORM SHOP OPEN DAYS for 2016

Open 3.30pm-6.00pm

28th January

@St Pauls Campus, Grey Street

Traralgon

SMY@L – St.Michael's Youth @ Latitude

ST.MICHAEL'S PARISH YOUTH GROUP FOR ALL YOUNG PEOPLE IN YEAR 5 – LOWER SECONDARY

First night back for 2016 is....

FRIDAY 12th FEBRUARY, 2016

(The annual) MESSY & GROSS GAMES NIGHT!

Wear old clothes or bring a spare set & a towel!

Warning! You WILL get messy!

Meet at St.Michael's Mackillop Hall, Cnr Church & Kay St, Traralgon. 6.30pm – 8.30pm

Cost \$3 - Lucky Door Prize

Contact Lou Varsaci 51750877 or

varsaci@aussiebb.com.au for more info

All-Ability Tennis 2016

All-ability' sports are about fun and participation for EVERYONE! The local All-ability groups are parent-run and driven, so cater directly to the needs of school-aged kids with special needs, in the local area. During the sessions a variety of games and activities are played to learn and develop new skills, activities are modified so that everyone can 'have a go!' Participants can also benefit socially by making new friends and feeling part of a team.

We are starting 'All Ability Tennis' in Term 1, 2016. The tennis sessions will be held at Pax Hill tennis courts in Traralgon, with coach Sally Kirstine, every Thursday evening from 5.15-6pm, during Term 1 only. Sessions begin on February 4th. The cost will be \$20 for the term, which includes a shirt. A parent/carer must be able to attend and participate with the child.

Any further queries about All ability sports, phone Louise Varsaci 0414540296 or email varsaci@aussiebb.com.au



Calendar

Monday 8th February

- Year 9 Summit

Tuesday 9th February

- Shrove Tuesday
- Sports Enrichment Session
- Launch of Project Compassion

Wednesday 10th February

- Ash Wednesday

Thursday 11th February

- Sports Enrichment Session

Friday 12th February

- College Leadership Camp

Tuesday 16th February

- Sports Enrichment Session

Wednesday 17th February

- Year 7 Camp

Thursday 18th February

- Year 7 Camp
- Sports Enrichment Session
- Uniform Shop Open 3.30 - 6.00pm

Friday 19th February

- Year 7 Camp
- Year 12 Geography Fieldwork

Welcome evening 11th February 4:00- 6:00 PM

Families are invited to join us on Thursday 11th of February on both campuses to meet staff and/ or to attend information sessions. The purpose of the evening is for you to meet your child/ren's teachers and to share any information that may be helpful as we begin the 2016 school year.

Both campuses will be open between 4:00 PM and 6:00 PM. By providing the schedule below we hope that you will be able to arrange to visit us however briefly on the evening. Listed below are the various activities you may like to attend on either campus. It is also an opportunity for you to become familiar with the campuses if your child is new to the College.

Maths Pathways - Please note that the Maths Pathways information and Q & A sessions are open to parents of students in Years 7 - 10.

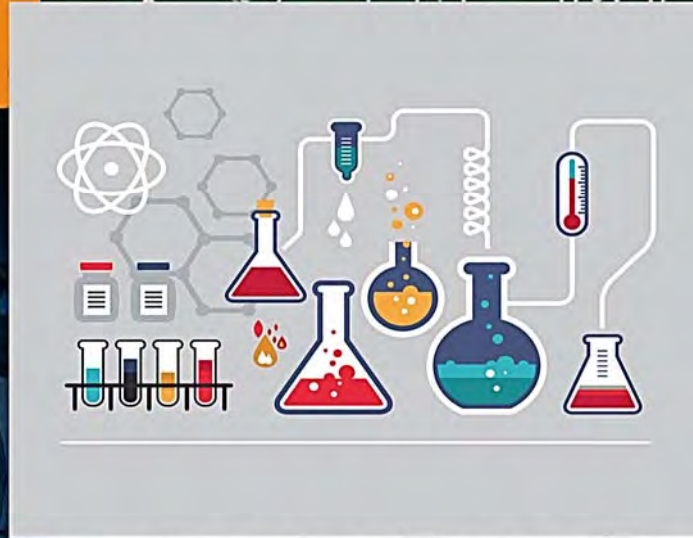
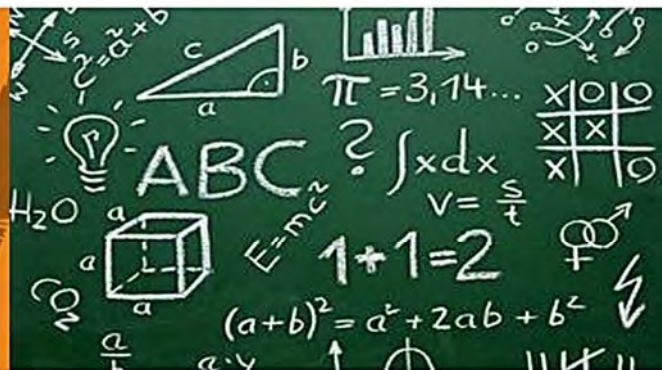
St Paul’s Years 7-9		<div>Staff working in :</div> <ul style="list-style-type: none">Indigenous SupportAdditional needsEnglish as an Additional Language (EAL) <div>Location</div> <div>Yr 7 Centre</div>	Kildare Years 10-12	
4:00pm	<div>Maths pathways Presentation</div> <div>Location: Yr 8 Centre St Paul’s</div>		4:00pm	<div>Welcome and Meet the Learner Advisors</div> <div>Location: Quadrangle</div>
4:30pm	<div>Information session</div> <div>With Campus Director, Welfare and Well Being Leader, Learning and teaching leader location</div> <div>Location: Lourdes Centre.</div>		5:00pm	<div>Campus Directors Address</div> <div>Location: Hall</div>
5:00pm	<div>Yr 9 Atlas info session</div> <div>location</div> <div>Location: Lourdes Centre.</div> <div>Maths pathways Presentation</div> <div>Location: Yr 8 Centre St Paul’s</div>		5:15pm	<div>VCE Information Session</div> <div>Location: Student Services Centre</div> <div>Year 10/Work Experience Information Session</div> <div>Location: Hall</div> <div>VCAL Information Session</div> <div>Location: Theatrette in VSC</div>
5:30pm	<div>Information session</div> <div>With Campus Director, Welfare and Well Being Leader, Learning and teaching leader location</div> <div>Location: Lourdes Centre.</div>		5:30pm	<div>Campus Directors Address</div> <div>Location: Hall</div>

CROSS AGE TUTORING

ENGLISH, MATHS, SCIENCE, HISTORY,
YOU NAME IT, WE TUTOR IT!
AVAILABLE TO ALL STUDENTS!



Humanities



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EMAIL CATUTORS@LAVALLA.VIC.EDU.AU

CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM

School Name

School REF ID

Parent/legal guardian details

Surname _____

First name _____

Address _____

Town/suburb _____ State _____ Postcode _____

Contact number _____

Centrelink pensioner concession **OR** Health care card number (CRN)

- - - **OR**

☐ Foster parent* **OR** ☐ Veterans affairs pensioner

*Foster Parents must provide a copy of the temporary care order letter from the Department of Health and Human Services (DHHS).

Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Human Services (DHS) to provide the results of that enquiry to DET.

I understand that:

- DHS will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DHS and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the Victorian Department of Health and Human Services and/or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____

Date / /

CSEF ELIGIBILITY

Below is the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 – Eligibility

To be eligible* for the fund, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one, or;
- on the first day of Term two;
 - a) Be an eligible beneficiary within the meaning of the *State Concessions Act 2004*, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
 - b) Be a temporary foster parent, and;
 - c) Submit an application to the school by the due date.

* A special consideration eligibility category also exists. For more information, see: www.education.vic.gov.au/csef

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and 17 years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and 18 years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

Eligibility Date

For concession card holders CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on the first day of either term one (27 January 2016) or term two (11 April 2016).

Closing Date

Parents are encouraged to lodge the application form by 29 February 2016, so that payments can be made from March 2016. However schools can accept parent applications up until 03 June 2016.

PAYMENT AMOUNTS

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$125 per year.
- Secondary school student rate: \$225 per year.

The CSEF is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child. .

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see: www.education.vic.gov.au/csef

Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Secondary schools are required to make applications on behalf of parents so please register your interest at the school.

HOW TO COMPLETE THE APPLICATION FORM

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.

Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.

If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.

2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.