



# LAVALLA

## CATHOLIC COLLEGE

STRONG MINDS COMPASSIONATE HEARTS

**Mr John Freeman**  
Principal



**T**erm one in any school is a busy time and that is very much the case at Lavalla Catholic College.

Last Wednesday, we celebrated the start of Lent with Ash Wednesday liturgies at both campuses. During the liturgies we also launched Project Compassion for this year. This is one of our important fundraising programs that we undertake as it supports those in need both in Australia and around the world. My thanks to the Leadership Teams at each campus for their work in preparing and celebrating the Liturgies.

Our Year 7 students returned from their camp at Tynong North for three groups and Licola for the other five on this afternoon. I had the opportunity to visit them on Wednesday and Thursday evenings and I know from both talking to our new students and reports back from staff who attended the camps that this was an enjoyable experience and a great way to form new friendships and strengthen current ones. Well done to Adrianna Bianconi and Roma Valentine, along with all the team, for their great work.

Also in regard to camps, we conducted our Remar Embarkation Camp over the weekend of 5 to 7 March, with Chris Roga, Shane Lebbe and Jade Whitehead supporting the students in the Gold, Blue and Red caravels. The staff and students are now enthusiastically looking forward to the rest of the year.

**T**he following Friday and Saturday, we held our Leadership Formation Camp. There were student leaders from both campuses in attendance and the feedback was very positive. The focus of the camp was to imbue an understanding of what it is to be a servant leader and undertaking that role with Jesus Christ and Saint Marcellin Champagnat as models.

The planning for this formation camp was extensive and I extend my appreciation to Kelly Murray, Chris Roga and Katie Lee who supported the students throughout the camp. I also thank Tamsin McCormack for her work as well as Lee McKenzie and Doug Doherty for attending on the Saturday. However, we would all agree that real success of the camp

was due in great part to our College Captains - Nicholas Duncan, Isabella Lappin, Erin Roberts and Lachlan Spiteri - for all that they did in both designing and presenting many of the sessions.

Congratulations to **Ashlea Hegarty** (Year 12 2015) who was short listed for the 2016 Somerset National Novella Writing Competition for her piece "The Wonder List". This is a national award and Ashlea's achievement to be shortlisted is a wonderful achievement in itself.

Please note that our Commissioning Mass will be celebrated on Thursday, 3 March 2016, at 9.30am, and will be held in the Champagnat Centre on our St Paul's Campus.

Can I please ask that you remember in your prayers Dennis Medd who passed away recently. Dennis is the father-in-law of Michelle Medd, member of our staff.

*Eternal rest grant unto him, O Lord, and let perpetual light shine upon him. May the souls of the faithful departed, through the mercy of God, rest in peace. Amen.*



# St Paul's Campus

**Ms Lee McKenzie**  
Campus Director



**T**hank you to all the families who attended the Welcome Evening. Hopefully the opportunities to hear about ATLAS, ask about Maths pathways or to meet your child's teacher were valuable.

## Year 7 Camp

This week the Year 7 students were away on camp at two sites. Three classes were at Mill Valley Ranch and five at Licola Lions camp. This provided a great opportunity for students to get to know class mates a little better, to challenge themselves with some of the activities and build resilience in a new environment. Teachers also found this time of getting to know students valuable. My thanks to all the staff who supported the students during this time and in particular Ms Bianconi and Ms Valentine who managed the sites.

## Shrove Tuesday

Shrove Tuesday marked the start of our fund raising for Caritas. Ms Bianconi and a team of energetic student volunteers made approximately 600 pancakes and raised nearly \$200, a great start to our efforts.



## Ash Wednesday

The campus leaders: Laura Cilly, Mub Murshed, Sarah O'Brien and Lorimer Marshall led the liturgy. The year 7 students participated in their first whole campus liturgy in a very prayerful and respectful way.

## Sports Enrichment

The sports enrichment program has begun with selected students receiving support with organisation, nutrition, and managing the demands of training and school. Ms Karen Joyce is facilitating this program supported by Mr Daniel Scholes.


## Swimming Carnival

This carnival will be held Friday 26th February, weather permitting. Students will arrive at the College and be transported to the pool, at the end of the carnival they will return via bus. It is a compulsory activity and all students are expected to attend and are encouraged to wear house colours and be active spectators if they are not competing. Students are to bring lunches, there will be canteen facilities available. Please be aware that it is not appropriate to drop take away food / lunches to the pool.





# St Paul's Campus cont.



As with any College activity, permission and medical forms need to be completed and returned to the College prior to the Carnival. It is very inconvenient to have to call parents on the day of the carnival to come to the College with the completed forms.

Students will return to the College and be dismissed at the end of the day, there is no provision for them to walk home from the pool.

Please support and encourage your child with the Caritas fund raising activities. At the St Paul's campus, the morning pastoral program has started in earnest this week. Monday mornings will be dedicated to mindfulness and meditation and Tuesdays are set aside for our movement sessions. This morning we started with juggling scarves (plastic bags in our case). It was wonderful to see students moving, laughing and helping to get their right-left brain development happening. During the other mornings, classes will be working on this term's theme of "How to be a success" by learning to be organised, prioritising, meeting deadlines and finding balance in their lives. Through all of this we continue to set goals and show gratitude in our daily lives.

Go beyond yourself and reach out to other people with a sincere love, respect, caring, and understanding of their needs.

Susan Polis Schutz

## Juggling Madness

At the St Paul's campus, the morning pastoral program has started in earnest this week. Monday mornings will be dedicated to mindfulness and meditation and Tuesdays are set aside for our movement sessions. This morning we started with juggling scarves (plastic bags in our case). It was wonderful to see students moving, laughing and helping to get their right-left brain development happening. During the other mornings, classes will be working on this term's theme of "How to be a success" by learning to be organised, prioritising, meeting deadlines and finding balance in their lives. Through all of this we continue to set goals and show gratitude in our daily lives.



# Kildare Campus

Mr Doug Doherty  
Campus Director



We have now entered the period of Lent within the Liturgical Calendar and this was celebrated with a challenging Ash Wednesday Service, focused on our preparation to serve mercifully those within our College, local and International Communities.

This week has also seen a real push to support our local challenge for Lent – the Traralgon Fun Run on Sunday 6th March. We have had three days of sign-up led by Mr Matt Buckland, securing a large number of student and staff interest. We are also inviting parents to register under the Lavalla Catholic College Community, as this will help their young person's allocated House to gain 30 points per parent. If any ex-student would also like to sign-up as part of the Lavalla Catholic College Community, they can gain 30 points for the House that they belonged too. This is a very worthwhile event, which supports our local Traralgon Rotary Centenary House, who do great work supporting locals living with cancer.

Today we had some of our Highest Achieving students attending our whole campus assembly to receive their awards for their outstanding performance of 90+ ATAR scores. It was a great pleasure for Mr Freeman to present these awards to Joanne Fernandez, Karlee Del Pra, Nathan Masiero and our DUX – Maggie O'Keefe. Our students will also appreciate hearing their words of wisdom for success.

Next week the House Competitions begin with earnest with the famous Swimming Carnival. I would like to take this opportunity to remind people that Delany was the winning House last year and will be the team to beat this year again (no bias on my behalf!). I would encourage all students and staff to get involved in what will be an even greater inclusive event this year. The student leadership team have worked very hard to include more novelty competitions such as Fashion by the Pool and Beach Volleyball, to name but a few.

The Student Leadership have had a wonderful start, displaying excellent organisational skills and the desire to make a difference. This was truly evident in the Leadership Camp held at the Summit in Trafalgar over the last weekend. I would like to thank all the students and staff involved in making this happen so successfully.

At Kildare Campus we promote the use of Habits of Excellence in all that we do. Therefore, I would remind students walking or cycling to and from school, to display this excellence by allowing other members of our communities to walk on the footpaths and by taking care when crossing roads. I would suggest that students do not walk in large groups and give way to other members of society.

We introduced a 'Meet and Greet' Welcome and Information Evening, which took place on Thursday 11th February. It was an opportunity for families to meet staff, especially LA teachers in an informal environment, whilst collecting and hearing some key information. Thank-you to all the parents that attended and we look forward to meeting the others who could not attend, during the next evening.

Important dates for semester 1, will be sent out by post in the next week, with a magnet on the back to display on your fridge if you so desire.

Term 1 has had an excellent start. Staff and students are clearly focused on the year ahead and there is a very positive vibe around the Campus. Let's work together to ensure that this continues.



THE BEST  
PREPARATION  
FOR TOMORROW  
IS DOING YOUR  
BEST TODAY.

— JACKSON BROWN, JR.

2016

*Celebrating 60 Years of Marist Education in  
partnership with Brigidine & Presentation Sisters*



# Faith & Ministry

**Mr Chris Roga**  
Director of Faith & Ministry



**M**any years ago, Mahatma Gandhi said, "an eye for an eye will turn the world blind." The world needs mercy. Hence it is a timely reminder to each of us to be merciful, not just as human beings, but as God the Father is. And to put that into action, we imitate God the Son, Jesus Christ.

## *Corporal Works of Mercy*

feed the hungry  
give drink to the thirsty  
clothe the naked  
shelter the homeless  
visit the sick  
visit the imprisoned  
bury the dead

## *Spiritual Works of Mercy*

counsel the doubtful  
instruct the ignorant  
admonish sinners  
comfort the afflicted  
forgive offenses  
bear wrongs patiently  
pray for the living and the dead

These are acts of compassion by which we help our neighbours with their material, physical, emotional and spiritual needs. This Lent is a good time to focus on practising some of the Corporal and Spiritual Works of Mercy. Some of these are much harder to practice than others. But it would be good to choose one and work on at least one of these, deliberately and consciously. It is a good preparation for Easter.

At Lavalla it has been a busy three weeks. And we have tried to do some of these acts. And there is much cause for hope and joy.

## Shrove Tuesday

Matthew Pearce (Liturgy Leader), Amelia Pitzner (Community Leader), Laura Crilli, Lorimer Marshall, Mubasshir Murshed and Sarah O'Brien (Junior College Captains), attended the launch of Project Compassion at St Peter's College, Cranbourne, along with Mr Michael McKenna. They have returned with a deeper understanding of the nature of Project Compassion and a desire to educate our community about Project Compassion and how we could support it.

I invite adults, parents, grandparents and friends, to have a look at this website <http://www.caritas.org.au/projectcompassion> and encourage your young people to grow in compassion.

At St Paul's and Kildare Campuses, the students celebrated in the traditional way by making and selling pancakes for Project Compassion. The cooking, selling and buying was great fun.

## Ash Wednesday

The Ash Wednesday liturgy was held on the St Paul's and Kildare Campuses. The Campus reports will have greater detail. But it was very good to see the involvement of staff and students in designing and implementing the liturgy, and engaging with it.



# Faith & Ministry cont.

## Remar Embarkation Camp 5th - 7th February

On the 5th of February the year 10, 11 and 12 REMAR caravels boarded a bus and started their journey towards the summit, which for the year 10's signified the start of their REMAR journey. The bus ride was full of fun and laughter with a few (okay many) sing-a-longs, the year 10's got from this their first sense of the tight knit REMAR community.

Arriving at the Summit we were greeted by our two REMAR youth leaders for the weekend, Lance and Cassie. Some of us had already met them before and excited chaos ensued, before we all gathered on the couches for lunch. After lunch the year levels split off into their respective caravels, Red for year 10's, Blue for year 11's and Gold for year 12's. Our first session for Gold was full of energy, Mr Roga our ever patient helm, sat quietly until we all died down before getting us all fully immersed in the day's and the rest of the weekends activities.

'For Gold's it was our very last embarkation camp with REMAR having gone to two previous ones while in year 10 and year 11. The Embark offered one last chance for us to interact with the year 11 and 10's outside of the school. It was an amazing and fun experience, we all bonded as not only caravels and year levels but as a school REMAR community. My own REMAR journey is coming to an end which is very sad but I know that through camps, such as embark, our group has become so close that we will stay in contact after school and I pray that the year 10's and 11's find the bond that has kept the caravel and I together throughout all our ups and downs.'

**-Jess Clarke, Gold Caravel of 2016**

'REMAR was very daunting at first as I was very unsure to what I was about to experience. I was afraid to meet people I didn't really know especially with the students in my year level. When I was sitting on the bus on the way to REMAR I was feeling ready and excited to learn about myself or what I could do to help my community. As we were waiting for activities to start I got myself familiar with other REMAR members and I already began to create new friendships which felt very reassuring. Getting into activities felt really good reflecting on our lives and getting to know one another in our group.

I've learnt so much from the embarkation camp; I learnt how I can help my community, what my ambitions are for the rest of the year and how I can achieve them, what I can do to make people feel better through kind acts and how I can learn to accept myself as well as others. I really enjoyed REMAR as I was able to learn a lot more of who I wanted to be and how I can be a helpful, caring person. I enjoyed the company of all the friendly teachers, students and REMAR leaders of the camp. They were very nice and help guided me bring out my true self and become more accepting. Overall REMAR was a huge experience that made me feel very connected and made me feel closer to myself.'

**-Anton Tarraran, Red Caravel of 2016**

'Embark camp was a great opportunity to bond with the other caravels and plan out our ministry work throughout the year for Gold'



**-Grace Ware, Gold Caravel of 2016**

'I really enjoyed the equality that was placed between us and the teachers, it made it easier to have a conversation with them'

**-Callim Janda, Blue Caravel of 2016**

'I liked how REMAR made me feel like I belonged somewhere for the first time'

**-Selby Fisher, Red Caravel of 2016**

# School News



## Music News

**W**elcome to another year of music making at Lavalla Catholic College. We wish a particularly warm welcome to our year seven students and their families.

Students already enrolled in lessons or involved in one of our ensembles should already have received information regarding our rehearsal schedule for this year, most lessons have also begun.

We welcome two new woodwind specialists to our music staff this year. Shaun Rammers, who will work with mainly our saxophone students, is a graduate of the Western Australian Performing Arts Academy and is currently completing a Masters in Music Performance at the University of Melbourne. Stephanie Schena, who will work predominantly with our clarinet students, is also a current student of the University of Melbourne, completing a Bachelor of Music Performance. It is something of a homecoming for Stephanie, she is a Lavalla graduate from the class of 2013.

Laura Zalesiak and Michelle Pollard continue in 2016 working with our vocal students, we are also pleased to have David Beltrame (bass/percussion) and Amanda Reid (brass) returning. Ms. Jade Whitehead, one of our classroom teachers here at Lavalla will also be joining our instrumental team as a flute teacher.

For those not yet involved in our music department I am very pleased to explain some basic details on how you can become involved with our co-curricular music programme.

## Learning an Instrument

We offer weekly lessons from as little as \$14 per lesson in the following instruments – trumpet, trombone, flute, clarinet, saxophone, percussion (including drums), bass guitar and voice. Later in the first term, all students learning an instrument will join our Training Band and will begin a weekly rehearsal.

Mr. Shane Lebbe (our Training Band conductor) and/or Mr. Matthew Harris are good first points of contact to discuss learning an instrument. They can be called on 5174 7355 or emailed on [music@lavalla.vic.edu.au](mailto:music@lavalla.vic.edu.au)

## Joining Our Choir

Our junior choir is open to absolutely everybody at the St. Paul's Campus. No previous experience in singing is necessary. It is as simple as turning up to the music rooms at St. Paul's each and every Tuesday morning at 7.40am



If you wish to discuss anything relating to our music program, please feel free to make contact with our Secretary of Music, Mrs Sarah Duncan on 5174 7355 or via email on [music@lavalla.vic.edu.au](mailto:music@lavalla.vic.edu.au) Our year seven families should all have received an enrolment pack by mail late last year. Feel free to contact us if more information (or another pack is needed)

We are looking forward to another great year in 2015.

**Mr Shane Reid**  
Director of Music



# Student Achievements

## 2015-2016 Spirit of Anzac Win

Former Lavalla Catholic College student, Isis Tyler, is one of 22 Victorian students who will travel to Lemnos, Gallipoli and the Western Front this April as part of the Premier's Spirit of ANZAC Prize.

*Isis holding her winning entry with Russell Northe MLA*

While in Year 10 in 2015, Isis submitted a narrative piece which incorporated elements of her family's history as well as addressing the set topic.

Isis is now one of six Lavalla Catholic College recipients of the Prize which continues to offer a unique experience to the youth of Victoria as representatives of their communities.

Entries for the 2017 study tour are now open. For details or to apply online, Year 9 and 10 students are encouraged to visit

<http://www.dpc.vic.gov.au/index.php/veterans/premiers-spirit-of-anzac-prize>



## Sports Enrichment

### Swimming

Congratulations to **Emily Beecroft** who travelled to North Dakota for the CanAm Championships Swimming Competition in December. Emily also visited the AIS in the first week of January to participate in a ParaElite Swimming Training Camp. An incredible effort Emily, we wish you a successful year of swimming.

### Soccer

**Jayden Unmack** travelled to America during our summer holidays to play Soccer in Florida, Orlando. In the Disney Showcase Competition Jayden competed with the Boston Blazers and placed 3rd in the competition. Congratulations Jayden, we wish you well in your pursuit of excellence in Soccer this year.







# 60th Anniversary - A Look Back



**PREFECTS**

From Left to Right: W. Egan, J. Brennan, A. Stewart (Head Prefect), R. Fogarty, M. Riggall, J. Campbell, T. Phelan.



**First Cricket Team**



**St Paul's Chapel 1965**

**2016**

*Celebrating 60 Years of Marist Education in  
partnership with Brigidine & Presentation Sisters*



# Community Noticeboard

## Camps, Sports & Excursion Fund 2016 (CSEF)

The Victorian Government has unveiled a new \$148 million initiative to ensure all Victorian students can take part in school trips and sporting activities.

The Camps, Sports and Excursions Fund (CSEF) commenced in 2015 for four years and will provide payments for eligible students to attend camps, sports and excursions.

Families holding a valid means-tested concession card or temporary foster parents are eligible to apply. \$125 per year is paid for eligible primary school students, with \$225 per year paid for eligible secondary school students. A special consideration eligibility category also exists. Payments are made directly to the school and are tied to the student.

### CSEF applications open from term one 2016.

It is expected that approximately 222,000 Victorian school students will directly benefit from the CSEF.

Victorian government Year 7 students (in 2016) who are CSEF recipients are also automatically eligible for a uniform package. For more information regarding this initiative please see State Schools' Relief.

To apply please click on the link below, for more information or to see if you are eligible:

<http://www.education.vic.gov.au/about/programs/health/Pages/csef.aspx?&Redirect=1>

Complete the application form supplied with this newsletter, and return to the **Finance Officer, Lavalla Catholic College, PO Box 1080, Traralgon 3844**, by no later than **Monday 29th February 2016**.

## 2016 Fun Run Walk

The DFP Recruitment – Latrobe City Community Fun Run and Walk is a terrific community event, proudly raising funds for Gippsland Rotary Centenary House (GRCH).

### Key information:

- 5km walk or run
- Starts on Kay St Traralgon, next to the Post Office
- Bib collection Saturday 5th or Sunday 6th
- u/18 entry \$15 • Adult entry \$30
- Family entry \$75

Online entries close Thursday 3rd March

### Kildare SIGN UP DAYS outside the SSC

- Wednesday 17th
- Thursday 18th
- Tuesday 23rd

### Kildare House Points System:

- 20 points for student entry
- 30 points for family member
- 50 points for staff member

<http://www.traralgonharriers.org.au/major-events/community-fun-run/>

## Parentzone

Parentzone have a range of parenting programs on offer in the coming months throughout Gippsland.

### Parenting Teenagers

Wednesdays from 24th February – LEONGATHA

### Confident Parents, Confident Children

Thursdays from 18th February – WARRAGUL

Tuesdays from 23rd February – MOE

Thursdays from 3rd March – SALE

Wednesdays from 20th April – COWES

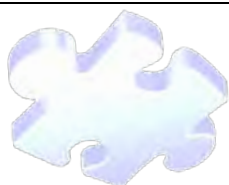
For referrals or more information, please contact the Parentzone team on 5133 9998.



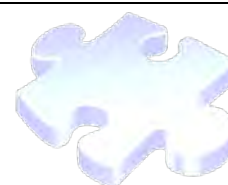
# Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
<b>22 February</b>	<b>23</b> - Sports Enrichment	<b>24</b> - <b>Crazy Sock Day</b> <b>St Paul's Campus</b> Donation - \$1.00	<b>25</b> - Kildare Swimming Carnival	<b>26</b> - St Paul's Swimming Carnival
<b>29</b> -SSV Wellington Cricket - 8-12	<b>1 March</b>	<b>2</b>	<b>3</b> - Commissioning Mass  - 2ndHand Uniform Shop Open 3.30-6.30pm	<b>4</b>
<b>7</b>	<b>8</b> - SSV Wellington Swimming	<b>9</b>	<b>10</b>	<b>11</b> - Yr 12 Oral Presentations
<b>14</b> - <b>Labour Day</b> <b>PUBLIC HOLIDAY</b>	<b>15</b> - LA Interviews	<b>16</b> - <b>Year 7 Immunisations</b>	<b>17</b> - SSV Gippsland Swimming  - 2ndHand Uniform Shop Open 3.30-6.30pm	<b>18</b>
<b>21</b>	<b>22</b> - SSV State Touch Football	<b>23</b> - Yr 8 Medieval Day  - Ecumenical Easter Liturgy	<b>24</b> - St Paul's Easter Liturgy  - Term Ends	<b>25</b>





# ***SUPPAUT***



## **Latrobe Region Parent/Family Support group for those who have kids with Autism Spectrum Disorder (ASD)**

***SUPPAUT is a parent-run group that aims to support one another as parents /families of a child/children with Autism. The group is open for all, whether your child is a baby, pre-schooler, school aged – specialist school, mainstream school or home-schooled or is an adult – we all need support and can support each other. We share our own experiences, problems, joys, successes and support each other with a listening ear and understanding.***

***It is a very informal gathering, sometimes a guest speaker is invited. All parents/carers/family members are welcome and children/siblings are welcome too.***

**We meet every LAST THURSDAY of the month – except during School/Public Holidays.**

### **2016 meeting dates:**

***Feb 25<sup>th</sup> - April 28<sup>th</sup> (Guest speaker – Pam from Amaze talking NDIS)***

***May 26<sup>th</sup> -***

***July 28<sup>th</sup> - Aug 25<sup>th</sup> - Oct 27<sup>th</sup> - Nov 24<sup>th</sup>***

**At LATROBE SPECIAL DEVELOPMENTAL SCHOOL,**

**Hickox St, Traralgon**

**(Please enter through 1<sup>st</sup> gate & sign in at the Office)**

**From 10.30am – 12pm**

**ALL WELCOME TO COME FOR A CUPPA AND A CHAT!**

***## Also, we are introducing some 'Dinner meetings' as a trial for 2016. Monday 21<sup>st</sup> March and Tuesday 21<sup>st</sup> June, meet at La Porchetta's, Traralgon at 7pm for dinner/cuppa & chat.***

***Please RSVP (to Louise) your attendance at least one week before these dates for booking purposes.***

***For more info or enquiries about the group phone Louise Varsaci 0414540296 or email [varsaci@aussiebb.com.au](mailto:varsaci@aussiebb.com.au)***

***Join our group on Facebook – Supp.AUT.Autism support group for families in Latrobe Valley, Victoria***

## CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM

School Name

School REF ID

### Parent/legal guardian details

Surname \_\_\_\_\_

First name \_\_\_\_\_

Address \_\_\_\_\_

Town/suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Contact number \_\_\_\_\_

Centrelink pensioner concession **OR** Health care card number (CRN)

-  -  -  **OR**

☐ Foster parent\* **OR** ☐ Veterans affairs pensioner

\*Foster Parents must provide a copy of the temporary care order letter from the Department of Health and Human Services (DHHS).

### Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Human Services (DHS) to provide the results of that enquiry to DET.

I understand that:

- DHS will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DHS and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the Victorian Department of Health and Human Services and/or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## CSEF ELIGIBILITY

Below is the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

### Criteria 1 – Eligibility

To be eligible\* for the fund, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one, or;
- on the first day of Term two;
  - a) Be an eligible beneficiary within the meaning of the *State Concessions Act 2004*, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
  - b) Be a temporary foster parent, and;
  - c) Submit an application to the school by the due date.

\* A special consideration eligibility category also exists. For more information, see: [www.education.vic.gov.au/csef](http://www.education.vic.gov.au/csef)

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

### Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and 17 years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and 18 years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

### Eligibility Date

For concession card holders CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on the first day of either term one (27 January 2016) or term two (11 April 2016).

### Closing Date

Parents are encouraged to lodge the application form by 29 February 2016, so that payments can be made from March 2016. However schools can accept parent applications up until 03 June 2016.

## PAYMENT AMOUNTS

### CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$125 per year.
- Secondary school student rate: \$225 per year.

The CSEF is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child. .

**For ungraded students**, the rate payable is determined by the student's date of birth. For more information, see: [www.education.vic.gov.au/csef](http://www.education.vic.gov.au/csef)

**Year 7 government school students** who are CSEF recipients are also eligible for a uniform voucher. Secondary schools are required to make applications on behalf of parents so please register your interest at the school.

## HOW TO COMPLETE THE APPLICATION FORM

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.

Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.

If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.

2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.