



From the Principal

Mr John Freeman

Last Friday, 9 September, we celebrated a Mass to commemorate 60 Years of Marist Education in partnership with Brigidine and Presentation Sisters. Below is an edited version of my welcome and then following are acknowledgements to those who worked so hard to ensure the day was a success.

We gather at today's Mass to celebrate 60 Years of Marist Education in partnership with the Brigidine and Presentation Sisters. This is a time to remember and thank all of who have contributed over the years to all the schools that have contributed to our story.

The constant throughout this time has been a Marist spirituality, first with the Marist Fathers and then the Marist Brothers, but Catholic Secondary Education in the Latrobe Valley has been greatly enriched by the Brigidine Sisters at Kildare College and the Presentation Sisters at Presentation College.

In brief over the last 60 years we have seen five identifiable schools and four Charisms move together to become Lavalla Catholic College, a school now governed by the Marist Brothers.

- St Paul's College – Marist Fathers from 1956 to 1961, then Marist Brothers from 1962 until 1988.
- Kildare College – Brigidine Sisters from 1958 to 1988.
- Presentation College – Presentation Sisters from 1951 – Starting at St Kieran's Primary – with Presentation College beginning in August 1955 to 2001.
- Lourdes College – In the care of the Marist Brothers and Brigidine Sisters, 1979 to 1988.
- Catholic Regional College, Traralgon – Marist Brothers, 1989 to 2001
- Lavalla Catholic College – Marist Brothers, 2002 to present.

We welcome all of you who have gathered here this morning. To mark this special occasion and we have invited some important guests and friends and we extend a warm welcome to them.

The Very Reverend Patrick O'Regan DD, Bishop of Sale

Fr Harry Dyer OMI- Parish Priest of St Kieran's, Moe and St Mary's, Newborough Parishes and former student

Fr Francis O'tobo- Parish Priest Sacred Heart, Morwell and Lumen Christi, Churchill Parishes

Mons John Allman- Who has been a great friend of the College over many years

Fr Paul Sullivan SM- Former student and representative of the Marist Fathers

Deacon Mark Kelly- Former student, staff member and parent

Br Michael Green - National Director of Marist Schools Australia - Marist Brothers

Also holds role of Executive Director of Ministries for the

Marist Association of St Marcellin Champagnat

Br Greg McDonald- Provincial's Representative-Marist Brothers

Member of Provincial Council and has specific role as Director of Vocations

Mrs Maria Kirkwood- Director of Catholic Education for the Diocese of Sale

Mr Paul Herrick- Director of Marist Schools Australia – Southern Region

Ms Erica Pegorer- Former Principal of Lavalla Catholic College 2006 – 2013 and representative for Kildare

Ministries which comprises the educational and community works formerly governed by the NSW Province of the Brigidine Congregation, the Victorian Province of Brigidine Congregation and the Presentation Congregation of Victoria.

Sr Catriona Devlin- Former Principal, Kildare College, Brigidine Sister

Br Bill Dillon- Former Teacher at St Paul's College, Marist Brothers

Sr Rose Duffy- Former teacher at Kildare College, Brigidine Sisters

Br Peter Howes- Former Teacher at CRC Traralgon and Lavalla Catholic College, Marist Brothers

Sr Mary Jenkins- Former teacher, Kildare College, Brigidine Sisters

Br John McMahon- Former Principal of St Paul's College 1976-1978 and the Lourdes College 1979-1981
- Marist Brothers

Sr Geraldine Sheedy- Former teacher, Kildare College, Brigidine Sisters

Br Doug Walsh- Former Principal of St Paul's College 1979-1985, Marist Brothers



We also received apologies from the following people:

Fr Bob Barber- Provincial of the Marist Fathers – who is represented by Fr Paul Sullivan
Fr Bernard Buckley- Parish Priest of St Michael's, Traralgon and St Mary's, Yarram Parishes
Br Julian Casey- Former Principal of Catholic Regional College Traralgon 1996-2001 and Lavalla Catholic College 2002-2006, Marist Brother
Sr Patricia Carroll- Former Principal Presentation College – Presentation Sisters
Br Peter Carroll- Provincial, Marist Brothers
Dr Peter Casey- Former Principal Kildare College
Mr Adrian Crawford- Chair of the College Advisory Council
Sr Margaret Duffy- Former teacher, Kildare College, Brigidine Sisters
Br Paul Gilchrist- Former teacher, Marist Brothers
Br John Hilet- Former teacher, Marist Brothers
Mr Jim King- Former Principal Presentation College
Sr Elizabeth Lamprell- Former Principal Presentation College, Presentation Sisters
Br Frank McIntosh- Former teacher, Marist Brothers
Sr Marie O'Kelly- Former teacher, Kildare College, Brigidine Sisters
Br Tony Paterson- Former teacher, Marist Brothers
Br Jordan Redden - Former teacher, Marist Brothers
Sr Alexia Riddington- Former teacher, Kildare College, Brigidine Sisters
Sr Patricia Tully- Former Principal Presentation College, Presentation Sisters
Br Fons Van Rooij - Former Principal of Catholic Regional College Traralgon 1989 – 1995, who is currently studying in Belgium
Fr Prasanna Warnakulasuriya- Assistant Priest of St Michael's, Traralgon and St Mary's, Yarram Parishes

Also joining us today are a number of past students, including those who were here on our first day, school captains from a number of the schools in our history, former staff and past parents. You are all very welcome and we all are graced by your presence.

Whilst it is very good to acknowledge those who have made significant contributions in our past and to remember our history, as this informs us about who we are today – because we are today the sum of all the stories of our past. It is also important that we, who are here today – the current students, staff and parents – appreciate that we are right now creating new stories, that will enrich Lavalla Catholic College for others to benefit from in the future.

Hence it is good for us all to gather today around the table.

Acknowledgements

My thanks to all those who have made time to attend this celebration. I particularly thank the Bishop and our concelebrants. Thank you to Chris Roga for preparation of the liturgy and he was assisted by Mike Hansen and Shane Reid. Thank you to Gaye Jenkins for her work as Commentator and to Mike Hansen for his work as Sacristan today.

I am very appreciative to Shane Reid, Lavalla Catholic College Liturgical Choir and Christine Medhurst for the music and for leading us in the hymns and sung responses. As always your efforts set the reflective and prayerful tone of our Masses. It has been an extraordinarily busy year and your work is appreciated.

Our cantor for the responsorial psalm, Laura Zalesiak, who is a former student currently completing a Bachelor of Music at the University of Melbourne in classical voice.

Thank you to the students who were our Altar Servers and I am very appreciative of our bearers of the Message Stick. Thank you as well to all our readers and Special Ministers.

Campus Directors, Lee McKenzie and Doug Doherty, and their teams for all their work in relation to today.

The setup of the Champagnat Centre into our Sacred Space was the work of Birgit Sim and Jenny Sutton and they were assisted by our Maintenance Team.

2016

***Celebrating 60 Years of Marist Education in
partnership with Brigidine & Presentation Sisters***



As always I am grateful to Pam Goodall and her team for the catering. They always provide great hospitality to our guests. Michael Cleef, Nicholas Cleef for their work with the audio and vision. Also thank you to Carolyn McCabe, Dani Schoer and Courtney Baker in relation to the display of the PowerPoint of the Mass.

Kylie Ainsworth for her ongoing archival work.

Kellyann Armstrong and Maree Garratt for all their work ranging from invitations, booklets, PowerPoints, commemorative signage and other tasks too many to list.

Finally, thank you to Rob Tarraran who has had involvement in this project at every stage and virtually in every aspect in some way. His work is simply invaluable.

We have all been following the endeavours of Emily Beecroft who is competing in Paralympics in Rio. Emily is a fine young person and we congratulate her on placing in three finals. An impressive result and I understand that Emily has achieved personal bests in every swim so far in this competition. We are proud of you.

We wish Dominica Kosakiewicz well as she finishes at the end of this term to take maternity leave. We pray that this is an enriching time for Dominica and her husband Justin.

We also wish Jade Whitehead well for her wedding to Ray on Saturday, 17 September. The College community prays for them to have sustaining and fulfilling life together.

As I write our Italian Immersion group, led by Adriana Bianconi, Stephanie Sola, Chris Rea have already been in Italy for almost a week. By all accounts all is going very well and we look forward to seeing them next term.

Just prior to the end of the term break three staff – Jason Szkwarek, Alice Nelson and Matthew Buckland – and seven students from Years 10 and 11 will head to Fiji for their immersion.

Whilst in Fiji they will mainly be situated just outside of Suva and will join the Marist community there who work with young people at Kindergarten through to secondary schooling. The majority of their time will be with the students at the Marist Champagnat Institute. We wish them all a safe and enjoyable experience.

I commend to your prayers the families of Aileen Dixon who passed away recently. She is the great grandmother to the following students- Lara Norman (Year 7), Amber Wilksch (Year 7), Ruby McCormick (Year 9) and Maggie McCormick (Year 12).

I also ask you to pray for Corah Murray who passed away earlier this week. She is the niece of Kelly Murray (staff member) and her husband Noel and cousin to Brayden (Year 8) and Keelan.

Eternal rest grant unto them, O Lord, and let perpetual light shine upon them. May the souls of the faithful departed, through the mercy of God, rest in peace. Amen.

Finally, I wish all of you a safe and happy term break.



As we end what has been a very busy term, there is a chance to reflect on student learning through the Parent Teacher interviews. With one term left of the year it is important that students plan their success for the rest of the year and this is best done in consultation with parents and teachers. Setting goals like "reading for 30 mins a day" ticking them off as completed and then reflecting on the changes that this brings about in learning ensures success and builds a genuine sense of self-worth.

Fundraising

Fundraising efforts for the school in Fiji have been phenomenal this term. The Year 7 cake stalls, the Footy Colours day and the student breakfast have raised a total of \$1836.95. This will make a huge difference to the students in Fiji. Thanks to Mrs Murray, Ms Whitehead and all the students who contributed to the activities.

Uniform

Term 4 will see a move back to Summer uniforms, with all students transitioning completely by 17th October. As usual we will allow for both complete winter and complete summer uniform during the transition time, depending on the weather. Please check uniforms for proper fit over the holidays. It is amazing how much our young people can grow between seasons and dresses or shirts which were a suitable length in term 1 may not be suitable by term 4.

60th Anniversary Mass

The students are to be congratulated on their behaviour and involvement in our Mass last week. Our visitors commented on their attentiveness. While we are always proud of our students, days such as this reinforce for us what a wonderful group of young people we deal with. Hopefully this was a memorable occasion for them and will draw them back to future celebrations once they have left the College.

Camps

As usual the Atlas urban and Coastal camps have been a great success. Activities such as this take great planning and commitment from staff as well as a high level of co-operation from students. We are delighted by the participation of all students and their willingness to challenge themselves, however I would like to particularly congratulate Rohan Symons on his rock climbing efforts. Rohan has shown great determination in building physical strength and endurance this year and was cheered on by the class as he climbed the wall- well done.
Ms Jade Whitehead

We wish Jade well for her up-coming nuptials, she is to be married to fiancé Ray on Saturday 17th September. We wish them every happiness for their lives together.

In this year of Mercy,



Most people are mirrors, reflecting the moods and emotions of the times; few are windows, bringing light to bear on the dark corners where troubles fester. The whole purpose of education is to turn mirrors into windows.

— Sydney J. Harris —



This term has seen plenty of action. The Year 12 students are preparing to finish one phase of and start a new one. Ready or not, the time will come. We wish them well.

We have been Busy with Remar, Immersion Preparation, Fundraising, Retreats, the Homeless Sleepout... The generosity of young people and staff is always energising.

These holidays are the right time; take time to have fun; take time to share with family and friends; take time to make others happy. Rejoice and be glad. Happy Holidays!

60th Anniversary Mass

The Principal has written an official report on the Mass in his section. So I shall speak of the Mass and community.

The Mass celebrating 60 years of Marist Education in the Latrobe Valley was very satisfying. As a college community we celebrated our rich heritage: the Marist Fathers, the Marist Brothers, the Brigidine sisters and the Presentation sisters, students from 1956 till now, through all the various stages of evolution of Lavalla Catholic College.

It was truly a community celebration; students and ex-students, staff and ex-staff members, parents and well wishers, all filled the the Champagnat Centre with a fitting joy to honour the people who have contributed to our heritage, and to carry the flame to enrich that heritage and continue it into the future.

The Mass itself, celebrated by the Bishop, with ex-students concelebrating together with our local priests, was a fitting tribute to the occasion. What I find extraordinary is that every single individual at school contributed something to this Mass. It demonstrates our community strength. The get together after Mass was a suitable end to a praiseworthy celebration.





LAVALLA
CATHOLIC COLLEGE
STRONG MINDS COMPASSIONATE HEARTS

60th Anniversary Mass



*Celebrating 60 Years of Marist Education in
partnership with Brigidine
& Presentation Sisters*

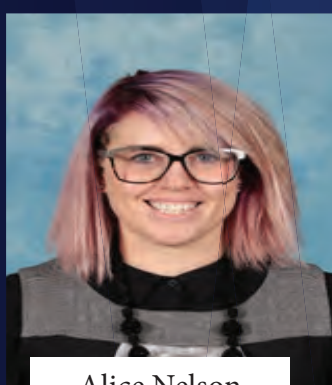


The Solidarity Immersion to Fiji is in its fourth year. It has become an annual feature of college life. On 30 September these three teachers and seven students will embark on a 12 day immersion to the Marist Community in Suva. They will live in the Marist community, work daily with students in the Marist Champagnat Institute and the Kindergarten. In Suva, they will team with a student who will be their 'buddy'.

They will visit the 'Buddy' family and generally live in a new culture. They have been preparing rigorously for the whole term. Part of the preparation has been fundraising for the schools they are to visit. We wish them a safe journey and an enriching experience.



Jason Szkwarek



Alice Nelson



Matt Buckland



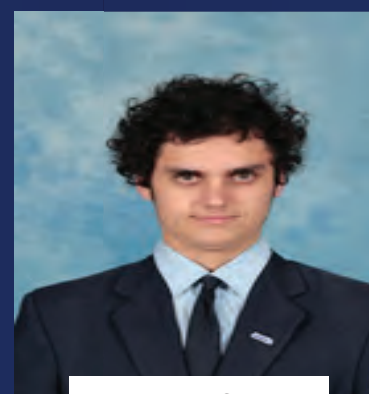
Anais Bond



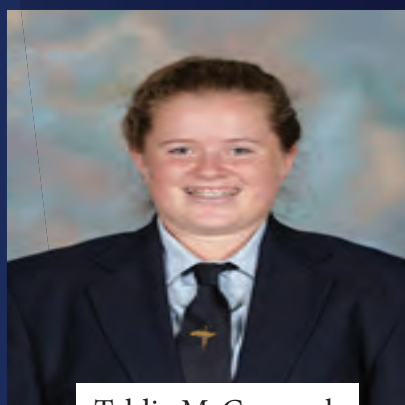
Alicia Hayes



Madeline Hourigan



Harrison Spiteri



Tahlia McCormack



Anton Tarraran



Marnie White



It has been a productive and enjoyable few weeks for the students and families involved in our Music Department. Our College has again had a significant involvement in the Latrobe Valley Eisteddfod, our junior year levels have partaken in the Gippsland Independent Schools Music Festival in Warragul and our Annual Music Concert, which involved all students, was a great night.

Latrobe Valley Eisteddfod



Our students involved in many sections across the Latrobe Valley Eisteddfod. In our last newsletter we were delighted to share the results of the choral and vocal sections, since then we have had our Jazz Ensembles and Concert Bands perform. Our congratulations to the students involved in the followed groups for their wonderful performances as well:

Training Band – 1st place in the Beginner Band section

Senior Concert Band – 2nd place in the Secondary School Concert Band section

Junior Jazz Ensemble – 1st place in the Small Group Jazz/Improvisation section

Senior Jazz Ensemble – 1st place in the Secondary School Jazz Ensemble section & 2nd place in the Open Jazz Ensemble section

We are also proud to acknowledge the many students from our department who were involved in various solo sections for their respective instruments over recent weeks. Many current and past students were also involved in the community orchestra sections as well as the brass band sections and solos. The Eisteddfod now moves on to the dance sections, we wish our Lavalla students well.

Annual Concert

The Annual Concert, in some ways, brings an end to the year of music making in our school. For most groups in term four our gaze will turn towards 2017. This concert was a fitting celebration to what has been a great year for our student musicians. I'm always quite heartened by how many former students and parents still attend this evening even though their own involvement in the College has officially finished. It was particularly lovely this year to have Associate Professor Dr. Mark Clement Pollard from the University of Melbourne, Faculty of Music and his wife Marie in our audience. Mark is the composer of our commissioned work 'Gunnai Dreaming'. His presence, as well as that of Mrs. Christine Johnson, who worked with Mark and the College in 2009 to help us with the composition of the work brought an extra layer of poignancy to the final performance of this work for this year.



My thanks to all of the students and their families for their contributions to this special night. We particularly thank the many year twelve students involved in our ensembles this year. Frank Licciardi was a popular choice for the 2016 Alexandra

Terranova award which we give each year to recognise an extra special contribution and care for the department. The work of Jo Richards and the Music Support Group as well as all of our music staff helped create and mould a very enjoyable evening as well.

Mr Shane Reid - Director of Music



Gippsland Independent Schools MuzArts Exhibition



On Monday the 5th of September our College's music students journeyed to the West Gippsland Arts Centre in Warragul to take part in the final rehearsal and performance of the Gippsland Independent Schools MuzArts Exhibition. This day saw our music students from years 7 to 10 rehearsing alongside students from Marist Sion Catholic College, Mary Mackillop Catholic Regional College, Chairo Christian College and Flinders Christian College to present an entertaining evening of quality music making. Alongside the collaborative ensemble performances, the evening also showcased the array of year 12 music talent present at each school, offering students the chance to perform as a soloist to the encouraging and enthusiastic audience.

We would like to congratulate our year 12 soloists – Georgia Pearce, Leo Ma and Kathryn Hardman – for their excellence performances at the exhibition and also thank all of the students involved for their continued hard work and for helping to make this event a real success.



The Dante Alighieri Society Awards Night

On Friday 2nd September Jeremy Wall (year 12) and Rohan Symonds (year 9) went to Melbourne to attend the Dante Alighieri Society Awards Night at Melbourne University.

Jeremy and Rohan were the First Prize Winners in their category in the 2016 Poetry Recitation Competition. As First Prize Winners they had to recite their poems in front of a packed auditorium filled with proud parents, relatives, teachers and eminent university professors. The auditorium stood still as Rohan recited with expression and conviction the compelling verses written by Gianni Rodari. Jeremy recited a passage from Dante Alighieri's Divine Comedy. The audience was brought to Dante's Paradise atmosphere through Jeremy's beautiful rendition.

Their very proud teachers (Ms Bianconi and Ms Cataldo) were moved by their students' exceptional recitation. We are all very proud of them!





Senior Boys Netball

Our senior boy's netball team travelled to the Waverley Netball Centre on Monday, October 29th and managed to reach the State Final of the SSV competition.

Unfortunately Lavalla Catholic College encountered a strong Bendigo Secondary College in the final and were no match for a well drilled team that prevailed 19-4.

The senior boys started the day with a narrow loss to Camberwell High School (11-15) before recording two good wins against McKinnon Secondary College (16-13) and Williamstown High School (18-13).

This placed the boys in the semi-final against Seymour College that resulted in a comfortable win, 19-8, that gave the boys a berth in the State Final.

Our junior boys team were also in attendance at the State Championships but were unlucky not to record a win. Two losses to Belmont High School (7-13) and Vermont Secondary College (15-21) by six goals and a narrow 14-15 loss to Bentleigh Secondary College left the boys winless throughout the day but they competed very well to finish 7th in the state.

The Year 7 girls travelled to the same venue on Monday, September 5th for their State Championships and record one win in their three quarter finals series. Williamstown High School edged past Lavalla Catholic College 21-15 and they endured a nail-biting loss to Canterbury Girls' Secondary College 18-19. Their sole victory came in the form of a 25-20 win against Mount Erin Secondary College.

The girls eventually finished 5th in the State of SSV competition from over 300 schools.



Soccer Teams Compete at State Finals

Lavalla Catholic College had five teams reach the State Championships of SSV during the past two weeks and we were unable to capture the ultimate success this year but we certainly provided some strong competition for opposition teams.

The intermediate boys were our best performed team on Wednesday, September 7th as they didn't lose a game. However, a 2-all draw against Rowville Secondary College was enough to deny them any opportunity of advancing through to the final as they were unable to create the better goal-differential in comparison to Rowville. The boys recorded two wins in their other matches against Narre Warren South College (3-1) and Strathmore Secondary College (2-1).



The Year 7 girls endured some emphatic losses to Maribyrnong Sports Academy, Parkdale Secondary College and Koonung Secondary College. To eventually finish 8th overall in the state.

Our senior boys could only register a draw against Vermont Secondary College along with two defeats to Brighton Secondary College and Maribyrnong Sports Academy.

The intermediate girls also produced a draw and two losses while the Year 7 boys encountered some very strong opponents in their division to suffer three heavy defeats.



Basketball Effort was Strong At Champions Cup

Lavalla Catholic College had two of its three teams reach the Elite 8 Finals competition of the Champions Cup in August.

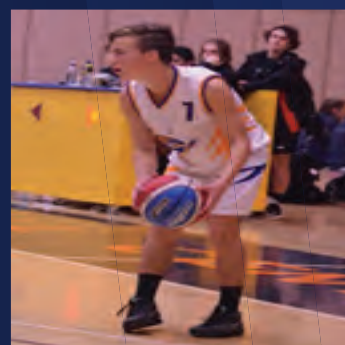
The junior boys remained undefeated at the preliminary competition but came up against some talented schools during the finals.

Carey Baptist Grammar produced a narrow escape against our boys to eventual succumbing to defeat by seven points, 39-32. The boys then produced a solid effort against Rowville Secondary College and came back from a double-digit deficit to eventually fall in a one-point thriller, losing 41-42. The boys then finished the day with an eight-point loss to Bendigo South East College in a tough battle. Eventually going down 39-47 but despite the results the boys acquitted themselves extremely well with a great showing in their first ever trip to the Champions Cup in the junior boys.

Our senior girls also qualified for the Elite 8 Finals day but were also unfortunate not to win a game.

A heavy 38-23 defeat to Rowville kick started the day before the girls closed out the day with narrow losses to Caulfield Grammar (36-39) and Wesley College (43-44).

Overall, a successful performance from the two teams that qualified through to the Elite 8 Finals competition.





2nd Hand Uniform Shop

@ St Paul's Campus Open 3.30 - 6.00pm

6th October - 20th October

3rd November

17th November - 1st December

Lavalla CC Track Pants

Lowes now have Lavalla CC Track Pants on sale for

\$37.99

Starts Mon 19th Sep till Sun 25th Sep

Or while stock lasts.

Available at Lowes Morwell Shopping Centre.

Scholarships
Academic Merit

Each year Federation University Australia award scholarships to the value of

\$5,000 to Year 12 students within regional Victoria

who enrol in a Federation University Australia course.

The scholarships are awarded on the basis of:

- Excellence/effort in your areas of study
- Contributions to the community
- Contributions to the School
- Principal's Supporting Statement

Applications open: 25 July 2016
Applications close: 21 October 2016

For further information and how to apply please visit:
www.federation.edu.au/Year12scholarships
Contact: 03 5327 9340 | scholarships@federation.edu.au

Student Connect | Federation University Australia

Dairy Assistance Fund

You are probably aware that the Victorian Government implemented a response package to assist dairy farming families. This includes assistance of a one-off amount of \$375 per student that will be paid to schools, for primary and secondary students attending schools where one or both parents:

- own an operating dairy farm
- are share farmers on a property primarily operating as a dairy farm
- hold a lease for an operating dairy farm
- work as an employee on an operating dairy farm and this is their main source of employment.

To facilitate the assistance program, the Camps, Sports & Excursions Fund (CSEF) eligibility criterion is being extended, consistent with the 2016 drought response. However, please note families that have previously qualified for the 2016 CSEF Drought Assistance are not able to also access the CSEF Dairy Assistance funding.

Therefore, if you are eligible for assistance and wish to apply we have attached to this Newsletter:

- the application form;
- a factsheet

More information can be found at: <http://www.education.vic.gov.au/about/programs/health/Pages/csef.aspx#dairy>

Applications must be submitted to the attention of Mr Rob Tarraran, Business Manager, by no later than 18 November 2016.

Date	Campus	Event	Further Information
Mon 3 October	BOTH	Term 4 Commences	
Mon 3 - Thu 4 October	KILDARE	Year 12 Trial Exams	
Thu 20 October	KILDARE	Year 12 - Final Day	
		Year 12 Graduation Mass	6.00pm
Fri 21 October	KILDARE	Year 12 Celebration Day	
Mon 24 - Fri 27 October		LA/AR Interviews	
Mon 31 October	BOTH	STUDENT FREE DAY	
	KILDARE	VCE Exams Begin	
Tue 1 November	BOTH	Melbourne Cup - PUBLIC HOLIDAY	

CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) - DAIRY ASSISTANCE

Program Background	<p>As part of the Victorian Government's dairy assistance package the Camps, Sports and Excursions Fund (CSEF) is being extended to students currently enrolled in government and non-government schools whose parents own, share-farm or lease a dairy farm business; or those people whose primary occupation is working on a dairy farm.</p>
Who is eligible?	<p>Students currently enrolled at the start of Term 3, 2016 in government and non-government schools where one or both parents:</p> <ul style="list-style-type: none"> • own an operating dairy farm • are share farmers on a property primarily operating as a dairy farm • hold a lease for an operating dairy farm • work as an employee on an operating dairy farm and this is their main source of employment. <p>Evidence may include:</p> <ul style="list-style-type: none"> • a dairy industry license issued by Dairy Food Safety Victoria (DFSV) • lease documentation • share farming contract • agreement with a dairy production/supply company • a letter from an employer • a statutory declaration stating the family's main business or employment is on an operating dairy farm (in cases where other forms of evidence are not available)*. • Confirmation from a kindergarten that a younger sibling has been approved for the dairy Kindergarten Fee Subsidy on the basis of being an eligible dairy farming family (as above) <p>* Current milk statements can be provided along with a statutory declaration stating the family's main business or employment is on an operating dairy farm.</p> <p>Families who received the means-tested CSEF payment are also eligible. However families that have previously qualified for the CSEF Drought assistance are not able to also access the CSEF Dairy assistance funding.</p>
How much is the dairy assistance payment?	<p>A one-off amount of \$375 per student will be paid to schools.</p>
Do parent's need to apply for this assistance?	<p>Yes. Parents/legal guardians and independent secondary students will need to apply for this assistance via the Dairy Assistance Application Form along with evidence as requested by 18 November 2016.</p>

What are schools required to do?

Government & Non-Government schools:

1. The school completes the spreadsheet with details of students on applications received. Application forms are to be retained by the school.
2. The school then emails the excel spreadsheet and the endorsed spreadsheet in pdf to csef@edumail.vic.gov.au by 2 December 2016.
3. Based on the spreadsheet details, DET will make a bulk payment into the school's bank account by the end of term 4, 2016.
4. The school will be required to allocate the funding directly to benefit the eligible student. The school should communicate with their school community about how the funding will be allocated.

The school will need to ensure that evidence is provided with applications and system records are maintained demonstrating how the funding has been allocated for each individual student. DET will conduct random compliance checks to ensure evidence is attached with applications.

How will schools be required to allocate the funding?

The Dairy Assistance funding is paid to the school that the student attends to be used towards camps, sports, excursion and/or other education expenses for the benefit of the eligible student. Some examples of programs for which the funding may be used include:

- School camps/trips
- Outdoor education programs
- Excursions/incursions
- Swimming and other school-organised sporting programs
- If there are no camps, sports or excursion related expenses, the payment may be allocated towards other school-based education expenses incurred by the family for the eligible student*.

* These guidelines only apply to the Dairy Assistance funding (not the CSEF payment which was paid separately and is subject to CSEF policy).

The Dairy Assistance funding cannot be used towards voluntary school charges.

What records are schools required to keep?

Government schools – will need to allocate funding to eligible student's charges in CASES21. For assistance with CASES21 receipting of the Dairy Assistance funding, schools should contact the DET service desk on 1800 641 943.

Non-government schools – will need to maintain records indicating how the funding has been allocated for each eligible student.

For audit purposes, schools may be asked to provide DET with written confirmation of how the funding has been allocated. Schools need to retain the Dairy Assistance application forms for 7 years.

When will schools receive the funding?

Following the receipt of the school endorsed spreadsheet, the one-off payment to schools will be made from September 2016. The program ceases at the end of term 4, 2016.

Students changing schools	<p>If the student transfers to another Victorian school, the default position is that the value of any unspent portion of the funding should follow to the student's new school, so that the student has access to the full value of the payment.</p>
Students leaving the Victorian school system	<p>If the student leaves the Victorian school system, the value of any unspent portion of the funding will remain with the school and may be used towards expenses for other family siblings, or school-incurred costs associated with operating camps, sports or excursion activities for students.</p>
How do schools allocate the funding in CASES21? (Government Schools)	<ol style="list-style-type: none"> 1. Schools will receive a bulk payment (of \$375 per student) in the High Yield Account 2. Schools will utilise their spreadsheet submitted to DET with the names of students receiving the dairy assistance funding 3. The funding will need to be receipted – DF31066 – Family Receipt by Student Key – recommend between 0 – 50 receipts in any one batch 4. Reconcile batches to funding amount 5. Schools need to ENSURE that in the receipt screen the bank is changed to 10001 – HIGH YIELD INVESTMENT ACCOUNT (HYIA) and not allocated across current charges – left unallocated against the student/family. Before updating the batch, check the audit trail report to confirm all receipts are unallocated and are coded to the HYIA. 6. Recommendation for reporting purposes: <ol style="list-style-type: none"> a. Separate Allocations “Allocate Receipts and Credit Notes” for the Dairy Relief Funding b. Dedicate allocations purely to this funding type – recommend only 0 – 50 allocations in any one batch c. Print off the allocations and save them as “Dairy Relief Funds” – Audit Purpose d. Reconcile allocation print reports to Funding

DAIRY ASSISTANCE - APPLICATION FORM

School Name

Parent/legal guardian details

Surname: _____

First name: _____

Address: _____

Town/suburb: _____ State: _____ Postcode: _____

Contact phone number: _____

NOTE – the dairy assistance payment is only available to families who own, share-farm or lease a dairy farm business; or those people whose primary occupation is working on a dairy farm.

Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____ Date ____ / ____ / ____

DAIRY ASSISTANCE ELIGIBILITY

Students currently enrolled at the start of Term 3, 2016 in government and non-government schools where one or both parents:

- own an operating dairy farm
- are share farmers on a property primarily operating as a dairy farm
- hold a lease for an operating dairy farm
- work as an employee **on** an operating dairy farm and this is their main source of employment.

Evidence may include:

- a dairy industry license issued by Dairy Food Safety Victoria (DFSV)
- lease documentation
- share farming contract
- agreement with a dairy production/supply company
- a letter from an employer
- a statutory declaration stating the family's main business or employment is on an operating dairy farm (in cases where other forms of evidence are not available)*.
- confirmation from a kindergarten that a younger sibling has been approved for the dairy Kindergarten Fee Subsidy on the basis of being an eligible dairy farming family (as above)

* Current milk statements can be provided along with a statutory declaration stating the family's main business or employment is on an operating dairy farm.

The Dairy Assistance Application Form must be lodged at the school by **18 November 2016** along with evidence as required.

PAYMENT AMOUNT

This one-off payment of \$375 per student is only available in 2016 and will be paid to the school for the eligible student.

Families who were eligible for the means tested CSEF payment are also eligible to receive the Dairy Assistance payment. However families that have previously qualified for the CSEF drought assistance funding are not able to also access the CSEF dairy assistance funding.

OFFICE USE ONLY:**Government & Non-Government schools:**

1. Parents/legal guardians and independent students are required to complete a Dairy Assistance application form and lodge the form at the school. Application forms are to be retained by the school.
2. The school is then required to complete and email the endorsed spreadsheet to csef@edumail.vic.gov.au by 2 December 2016. The spreadsheet template can be downloaded from www.education.vic.gov.au/csef
3. DET will make a bulk payment into the school's bank account by the end of term 4, 2016.
4. The school will be required to allocate the funding directly to benefit the eligible student. The school should communicate with their school community about how the funding will be allocated.