



AWAKEN
MARISTS 200+

From the Principal



Mr John M Freeman

Lent

Last Wednesday, we celebrated the start of Lent with Ash Wednesday Liturgies at both campuses. During the liturgies we had both students and staff anointing the foreheads of all present with ash, making the sign of the Cross and pronouncing the words: "Repent, and believe in the Gospel" or "Remember that you are dust, and to dust you shall return." Our "ashed" foreheads remind us that we are called, in a special way in this time of preparation for Easter, to repentance and conversion. We are encouraged, during Lent, to make special efforts to be selfless and self-giving, generous to others and prayerful. Lent is a time to be especially mindful of God's love for us as we recall the self-giving of Jesus, which culminated in his death and resurrection – which we commemorate and celebrate at Easter.

During the liturgies we also launched Project Compassion for this year. What was highlighted to all present is the need during this time to be mindful of others who are struggling, particular the poor and repressed. Accordingly, in order to assist us in practical ways to show solidarity with our brothers and sisters who strive for a better life, students and staff were encouraged to support Caritas Australia which is a Catholic Agency that works towards creating a just world. More details about Project Compassion can be found at <http://www.caritas.org.au/projectcompassion> and you will also find links on that page about this very worthwhile and effective charity.

My thanks to the Mr Chris Roga, Mrs Kelly Murray and Mrs Tamsin McCormack for their organisation and leadership of these liturgies.

Congratulations to Nagle House, who under the leadership of Mr Matthew Buckland took out the Kildare Campus Swimming carnival title – this was their first win since 2009.

A report for both carnivals is in this newsletter.



Lenten Prayer

God of all peoples and nations, You accompany us on our Lenten journey.

Through the life and mission of Your son,

You give us the gift of mercy.

May we learn to walk Your way of mercy and compassion with all Your people.

In a special way, we keep in mind our neighbours, the men, women and children around the world who are most vulnerable to extreme poverty and injustice.

Bless our prayers, our fasting and our Lenten gifts to Project Compassion.

Through these actions, may our hearts be open to receive Your grace to love our neighbours and ourselves.

We ask this in the name of Jesus.

Amen



Last Friday saw our students involved in three significant activities. First our School Captains, along with other student leaders from schools across the Sale Diocese had the opportunity to celebrate Mass together at the Cathedral in Sale and afterwards to meet with Bishop O'Regan. Our captains represented us well and were appreciative of the opportunity to speak with Bishop O'Regan about our school as well as share their concerns and hopes with him.

The second event was our involvement in the World Day of Prayer 2017, with our Remar Gold Caravel participating at this ecumenical prayer service – Liturgy of the Word – at St Michael's, Traralgon. Students from St Gabriel's Primary School and Flinders Christian College, along with various member of the public were present. The service was organised and led by Mr Mike Hansen. Thank you also to Mr Chris Roga who accompanied the students to Sale and Mr Shane Lebbe for organising the students in Traralgon.

The third event was our participation in the SSV Divisional Swimming Competition. Details are in this newsletter, but I congratulate our team on their success and express my thanks to Ms Nikki Schroeter and Mr Dwayne Tibballs for their organisation of the event. They were assisted by Mr Steve Erdely, Ms Fiona Morrow and Mr Daniel Scholes.

Today eight of our students participated in the Gippsland Independent Schools Ecumenical Service at the Traralgon Uniting Church. Well done to Luis D'Angelo, Jordan Ross, Alana Walker, Maliat Monir, Maddison Tactor, Whitney Morley, Chelsea D'Angelo, Eily Dalton. Thank you also to Mr Shane Lebbe for his organisation and involvement in this gathering and Mrs Monica Justin for her support.

Attached to this newsletter is a letter from Ms Maria Kirkwood, Director of Catholic Education for the Diocese of Sale in regard to actions relating to Child Safety Standards for volunteers involved in Catholic schools. Her letter outlines in general terms the need for volunteers to be involved in screening and induction processes. No doubt you all appreciate the need to have strong policies and procedures to strengthen the wellbeing and safety of our young people.

At Lavalla Catholic College we endeavour to engage in a thorough set of actions to not only meet the standards set out in the Ministerial Order, but to strive to achieve best practice. To assist volunteers, contractors and staff to understand and engage with us in ensuring child safety Lavalla Catholic College has the services of a Compliance Manager, Ms Shirley Guthrie, who works with and guides all people working with our students to not only be aware of our requirements, but to understand them as well.

One of the key benefits of Shirley's approach is that she is available to meet with people at mutually convenient times to ensure the elements of screening and induction process are as efficient and supportive as possible.

If you have any concerns regarding the safety and wellbeing of our students, please do not hesitate to contact me or one of Child Protection Officers – Mr Doug Doherty, Ms Lee McKenzie, Mrs Kelly Murray, Mrs Tamsin McCormack, Ms Jo Slater, Ms Rebecca McMahon and Ms Megan Marks.

Finally, I hope you all enjoy the upcoming long weekend.



Camps, Sports & Excursion Fund 2017

CSEF will be provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps & sporting activities. Please see attached flyer and Application for further details.

Completed application form to be returned to the Finance Officer, Lavalla Catholic College, PO Box 1080, Traralgon 3844.

About CSEF

- Families holding a valid means-tested concession card are eligible to apply. A special consideration category also exists.
- A payment of \$125 for eligible primary school students and \$225 for eligible secondary school students will be paid directly to the school to be used towards camps, sports and excursion costs for the benefit of the student.
- The CSEF helps ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities.
- This initiative is part of making Victoria the Education State and the Government's commitment to breaking the link between a student's background and their outcomes.
- For more information about the CSEF program, visit www.education.vic.gov.au/csef or phone the CSEF Helpdesk on 1800 060 970.

Application Form attached to this newsletter.

School Fees Reminder

First instalment due 31st March

A reminder to parents and guardians about significant changes to our fee collection from 2017.

All families should now be committed to an agreed payment plan for the payment of school fees. The collection of fees under this system ensures that all costs incurred during the year for the delivery of education are met in a timely, fair and equitable manner.

Payment plan options are located on the internet <http://www.lavalla.vic.edu.au/Global-Tuition-Fee/>

The payment options are as follows:

33 weekly payments

17 fortnightly payments

8 monthly payments

All accounts settled by the instalment options listed above will attract a scheduled discount (applied to the final payment).

If families do not commit to one of the above payment plans, then fees will automatically be payable in 3 instalments due on 31st March, 30th June & 31st October.

Should families require financial assistance please do not hesitate to contact us.

For further information please contact our Finance Officer, Ms Colleen Earl on Ph: 5175 8209, or email: colleenearl.lavalla.vic.edu.au



Mission & Ministry News



Mr Chris Roga
Dir. Faith & Ministry

The school is buzzing. Since the 22nd Feb the Religious Education faculty has planned and conducted classes, liturgies and prayer services, running camps and Project Compassion Activities.



marists 2017
a new beginning

Ash Wednesday

Lavalla celebrated the start of Lent with two Ash Wednesday services, one at St Paul's (9.15 am), and Kildare (9.50 am). The very pleasing thing about these two celebrations were that the Student Leaders, with the help of some staff and other students, organised and managed both the functions with aplomb! The student body participated and the two ceremonies were engaging and prayerful.



Remar Embarks

We had a terrific Remar Embark, the best we have had so far. Young people amaze me with their goodness and their desire to make life good for everyone. And they are so much fun! Congratulations to them and their helms, Shane Lebbe, Jade Smith, Cristiano Grosso, Alex Rathbone and Chris Roga. Thank you to:

- John Freeman for visiting.
- Connor Bradley, Daniel Nyguen and Naomi Etheridge for helping with the caravels.
- Parents
- Allembee Camp staff.
- Molly, Mikaeyla, Brad, Hannah from Red for helping out.



Remar Blue & Gold on Embarkment 2017



With Pope Francis

Mission & Ministry News



Students at Morning Prayer, Kildare Chapel

Morning Prayer was organised by Matthew Pearce (College Captain). It was followed by a good breakfast. The next session is 23 March at 8.50 am.

Blue Solidarity

On 25 March, six students, three staff members and two helpers will travel to Santa Teresa, 80 km from Alice Springs to spend a week in solidarity in the indigenous community. It is an experience that comes once-in-a-lifetime. We wish them all the very best and we wait to hear their stories.

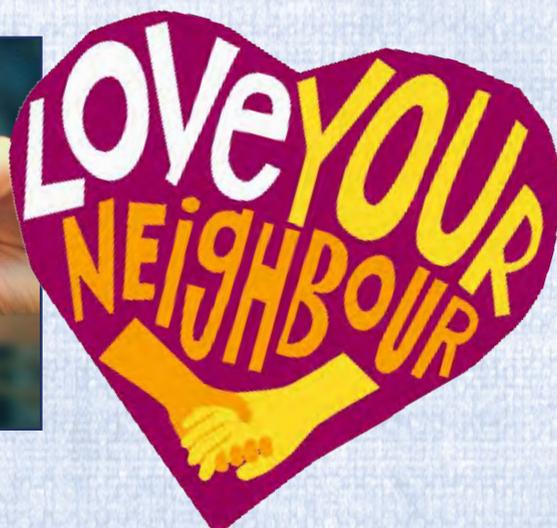
Project Compassion Instagram Challenge

Our students are invited to take on the Project Compassion Instagram challenge. The theme is "Love your Neighbour". Simply upload a photo that demonstrates the theme in your opinion to Instagram, using #LoveYourNeighbour and #ProjectCompassion hash tags. Be creative, be original and have fun.

The challenge ends on 16 April 2017. The winner will receive a Diana F+ Instant Lomography Camera.

Key Challenge rules

- Open to high school students only.
- You must follow @CaritasAust on Instagram.
- You must use both the #LoveYourNeighbour and #ProjectCompassion hashtags in your entry post.
- If there are other people in your photo, please ensure they've given you permission to do so.
- You must adhere to our full Terms & Conditions of entry (PDF, 153 KB).





Wellbeing & Operations News



Mr Doug Doherty
Deputy Principal

Many members of the College community have asked me 'how are you finding the new role?' a question which I have been pondering for the past few weeks. This is a really exciting time at Lavalla Catholic College, as our new leadership structure will allow serious growth to take place within all aspects of College life.

My role has seen a shift from a one campus focus to a whole college strategic leadership of Well-Being and Operations. This is truly exciting as we will strive to ensure that all our community members, 'Be Safe, Be Happy and have the opportunities to Be Successful.' It will no longer be just the senior students that will consistently be made aware of the importance of employing 'Habits of Excellence' in everything that they do.

This week I spoke with Year 7 to ensure that this culture of excellence, founded on the Christian principle of "Love your Neighbour as yourself" begins to take root and flourish. It is vitally important for families to know that we want to journey with you and your children to enable these Pathways to Success.

The key strategic areas that Well-Being will focus on over the next three years are:

- The creation and implementation of a whole College Well-Being Program to support our young people in the development of their holistic education.
- Reward Policy and Procedure
- House Spirit and Events
- Attendance and Punctuality Policy and Procedure

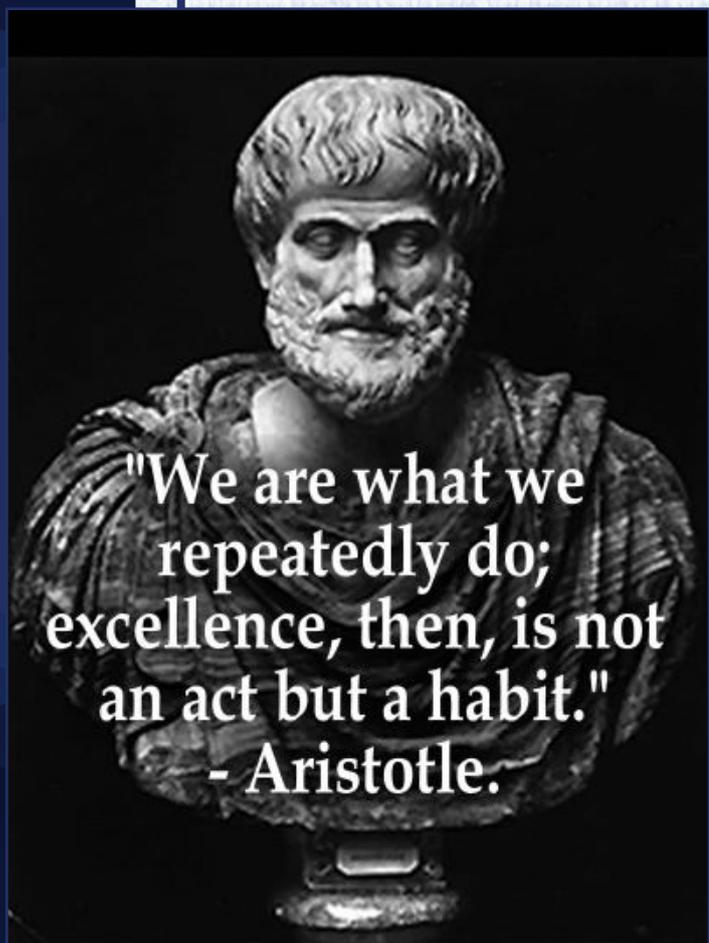
If any of the College community would like to comment on any of these topics, I would welcome the feedback and share it with the relevant working parties.

In my previous role, I commented quite regularly on operational issues from the senior campus. In future, I

will entrust this action to the Operational and Well-Being Leaders of each campus (Mrs Kelly Murray – St. Paul's Campus and Mrs Tamsin McCormack – Kildare Campus).

I look forward to this academic year of 2017, to journeying with each family in striving for excellence through the example of Christ.

God Bless
Mr Doug Doherty



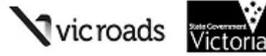


Wellbeing & Operations News



Mrs Tamsin McCormack

If you park near the school please follow the parking restriction signs. These are designed to improve safety for everyone, especially our children.



Parking: Safety and the Law.

Due to concerns about inappropriate /unsafe parking, we have been notified by the Latrobe City Local Laws that they will be conducting more regular patrols around schools.

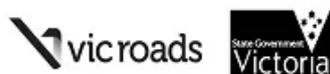
With this being the case it is timely to remind those dropping off and picking up students from school of the following in relation to where you cannot park or stop a car:

- Where a road marking says “keep clear”
- Across a lane or private driveway- including College driveways
- On the wrong side of the road
- On a footpath or nature strip
- In a bus lane

Kildare Campus does have a turning circle on the campus for pick-ups and drop offs, the St Paul’s campus has ample parking at the Stoddart oval.

Please remember that these laws are in place to ensure that all students are safe and that traffic flows smoothly. Your co-operation is greatly appreciated.

Parents and carers contribute to traffic problems around our school. Please help by obeying the parking restriction signs, keeping clear of the children’s crossing and never double-parking outside the school.





Learning & Teaching News



Mrs Claire Fabris

Committing Learning to Long-Term Memory

Have you ever gone to class, completed all the work, but then forgotten almost everything about it within a few days/weeks?

When you don't have the chance to apply new knowledge, it's easy to forget what you have learned. This is why it's so important not only to take notes, but also to revise what you have learned regularly, so that you can remember it for the long-term ie. Exams and tests.

Why Revise?

When we learn new information, we remember it best immediately after we have learned it. We then forget details as time passes. Even after a few days, we may be able to recall only a little of what we initially learned.

To remember what we've learned over the long-term, we need to move information from short-term memory (what we're currently thinking about or aware of) into long-term memory.

To do this, we need to revise what we've learned, and we need to do this often. It takes time to commit information to long-term memory, and revising information helps us do this.

How to Review Information Effectively

1. Review Immediately

Begin by spending a few minutes revising material immediately after you've learned it. This helps you confirm that you understand the information, and reduces the time needed to "relearn" it when you review it again in the future.

2. Rewrite Materials

Rewriting and reorganizing your notes is another great way to review information.

This might seem like a waste of time at first. However, rewriting can be a very effective method for reinforcing what you've learned. Research shows that the act of rewriting notes helps us clarify our understanding.

One way to do this is to put the information you have learned into Mind Maps. These are especially good for rewriting notes, because they force you to make connections between concepts and themes.

You can also simply jot down key points in bullet form, or tidy up any original notes.

3. Schedule Time to Revise

Remember – it takes repeated effort to move information into your long-term memory. So, it's important to review information frequently.

It's best to revise after a day, after a week, and after a month; and then to review your notes every few months thereafter. Make sure that you schedule time for revision, otherwise it will get pushed aside when urgent issues come up.

Tip 1:

Sleep also helps your memory – research shows that we remember more when we get a good night's sleep.



Atlas 9 Ecology Field Trip



Ms Lisa Williams
Atlas9 Teacher



Students completing a transect line

On Tuesday 28th of February, year 9 students in the Atlas 9 program visited the Traralgon Railway Reserve. The purpose of this excursion was to complete an ecological field study, which then became the basis for assessment tasks in two different subjects: Atlas 9 Community (Stewardship Assignment) and Atlas 9 Knowledge (Ecology Practical Report).

Some key learning from this visit included:

- Ecological sampling techniques, such as transect lines
- Recording and observing human impacts on ecosystems
- Evaluating how we as a community care for the earth.

It was a beautiful day to be learning outside of the classroom as students walked around the lake and collected data for their reports. Many students were surprised to learn that the lake once provided water for the old steam engine trains!

It is always a bonus to use such wonderful learning opportunities from our local community and to allow students to apply their learning from the classroom out in the field.



Traralgon Railway Reserve



Students completing a site survey



Art Exhibition



Ms Lisa French

The Lavalla Art Faculty were delighted when Dee Zabel from Zart Art invited our 2016 Year 7 students to exhibit their art works in Term 2 at the Student Gallery in Box Hill.

The mixed media art works beautifully represent our students' response to a verse from the well-known poem, "My Country", by Dorothea Mackellar.



'Of Droughts' – Ryan Wilson

Taking inspiration from vivid art works created by students from Mornington Island (Qld) in Allison Lester's book "Our Island", our students selected a line from the verse, researched images of Australia and developed a series of preliminary art works. They then explored a range of materials and techniques before finally selecting the one that best expressed their concepts.

The work is to be displayed with other primary and secondary students' art work and provides a fabulous opportunity for our individual artists to exhibit their unique work outside of school. The work may be photographed and possibly published in Zart Art publications.

The exhibition is on display from 24th March until 20th June, 2017 at Zart Art Student Gallery 4/41 Lexton Road, Box Hill North, 3129.



Kookaburra by Rachael Sbaglia

Please contact Zart Art if you would like to attend the opening evening to be held Thursday, 30th March at 4.00-5.00pm on (03) 9890 1867.

Please congratulate the following successful students on their selection.

- | | |
|-----------------|-----------------|
| Rachael Sbaglia | Finn Rohde |
| Hudson Walker | Caitlin Sorby |
| Dalton Smith | Ella Fothergill |
| Chelsea Lawn | Joshua Uhe |
| Ryan Wilson | Nicole Formaran |
| Nyadet Gatpan | |



The wide brown land for me!

The Wide Brown land for me by Nicole Formaran



Careers News



Mrs Prudence Scholtes
Careers Teacher

This week we continue our series of articles to assist any members of our Lavalla Catholic College community seeking employment.

10 Tips for Completing Job Applications

Some employers will ask you to complete job application forms rather than submit a cover letter and a CV. While application forms are often completed online, many employers still require that you complete a printed form and deliver it in-hand at their business, such as supermarkets. Whether you complete one online or in-hand, these nine tips will help you submit an application form that presents your skills and experience in the best way.

1. Prepare

- Find somewhere quiet to fill in the form.
- Have your resume and any other information you'll need with you.
- Read all instructions and questions carefully before you start to write.

2. Find somewhere quiet to fill in the form

Have your resume and any other information you'll need with you. Read all instructions and questions carefully before you start to write.

3. Take the time to do it right

Complete a draft form first. When ready to complete the actual form, write neatly in black or blue pen, spell correctly and avoid crossing out.

If you are filling in the form online, use a spell check if available. Otherwise write your answers in a word processing program, check your spelling and grammar, and paste the answers into the form. It's a great idea to get someone else to check and correct your draft.

4. Follow all instructions

- Answer all the questions so there are no blank spaces. If you don't understand a question, ask how they want it answered. Use 'N/A' (not applicable) if the question doesn't relate to you – this shows that you didn't overlook anything.
- Use block letters where the form asks you to.
- Don't write in sections that say 'Do not write below this line' or 'Office use only'.
- If there isn't enough space on the form for all your information, attach a separate sheet to the form, rather than trying to cram everything into the space provided. But remember that the employer has allowed the amount of space they want to read. Can you cut some words from your answer without losing important information?
- Don't write 'Please refer to resume'. Employers want to compare applicants using the form. Include a resume only if the employer asks for it.

5. What should you include?

Include details and experience that you think relate to the role you are applying for, or the kinds of roles you are interested in. Make sure that the information you give is:

- accurate
- brief and clear
- interesting to read
- truthful (false information can become a basis for dismissal)
- put in a positive way.



Careers News cont...

Think about each question. Why is it in the form? What does the employer want to find out by asking it? Use action words (verbs) to describe what you've done in previous jobs.

6. Signing a declaration

A declaration on an application or registration form is a formal statement that you are expected to sign. By signing it you declare that the information you've provided on the form is true and you agree to any terms of employment the employer sets.

It is very important that you understand the declaration before you sign it. Ask what award you will be working under, the rates of pay offered and any special conditions you will be working under. If these are attached to the form, read these before signing.

Make sure that all the information you've given and statements you've made are true and correct before you sign the declaration.

7. Know your rights

Some declarations ask you to allow the employer or agency to contact other organisations for more information about you. You have the right to find out:

- who they will contact
- what information they will be looking for.

If the declaration says that you agree to follow certain company policies, ask for details about what the policies are before you sign.

If you have questions about the declaration, don't sign it. Ask politely for an explanation or more information, and only sign when you're happy that you understand and agree to everything.

8. Make a final check and send it in

- Make sure it's clear which job you're applying for.
- Check you've answered all the questions.
- If the form is double-sided, make sure you haven't missed a page.
- Check that all the dates you've entered are correct.
- Check for spelling mistakes.
- Make sure you have signed the form, if required.
- Photocopy or print a copy to keep.
- Send the form so that it's delivered before the deadline.

9. Special requirements

Employers may require specific licences or certificates. Examples include:

- Current driver's licence
- First aid certificate
- Working with children check (these vary from state to state)
- Police check (these vary from state to state – National Crime Check)
- Responsible Service of Alcohol Certificate.

10. Beware of fake and misleading job advertisements

If it sounds too good to be true, then it usually is. Employers do not advertise high-paying jobs with big benefits for people with little or no experience on notes posted to lampposts, in the classifieds in local newspapers or online.

Other forms of fake job advertisements are titled 'Work from home' or 'Amazing business opportunity'. These are most likely scams. Visit the Australian Government's SCAMwatch website for more details.



Sports Enrichment



Luis D'Angelo Yr 9

This year I have selected the year 9 Sports Enrichment elective. The students in this class all play their own respective sport at a high level. All the athletes in the elective love their sport and are always looking to improve. In our program we have many people competing in all different sports including Basketball, Football, Swimming, Tennis, Soccer, Netball and Rugby. Sports Enrichment started at Lavalla one and a half ago where the students have been able to work on their own sport, improving their recovery and strength and conditioning but this is the first year where the students are able to choose it as an elective.

The elective has many different parts to it so the students have more of a broad approach to their sport. One thing we do is skills training. This gives the students 1 period to work on their skills in the sport. They can work on all different aspects of the sport giving them the freedom to do their own thing. We have a catch up session where we have more time to work on our organisation, planning and completing tasks for other subjects. This especially helps the students as most of us are very busy with their sport outside of school. We have a fitness session which for us this term is Pilates, where we are concentrating on our core strength. We also have a theory lesson where we learn about nutrition, sports psychology, biomechanics and skill acquisition.

I am looking forward to our two guest speaker talks next week one on sporting career pathways and one on sports psychology.





Kildare Swimming Carnival

Nagle & Champagnat Prevail

Nagle have taken out the Kildare swimming carnival championships with a narrow triumph over Champagnat.

The win gave Nagle their first swimming carnival championship since 2009 and they certainly celebrated the unexpected victory. Nagle prevailed on 2,304 with Champagnat close behind in second place on 2,274. Delany fell off the pace this year to finish third on 1,975 and MacKillop were fourth on 1,900.

Meanwhile MacKillop has continued its recent period of success the capture the St Paul's carnival championship. MacKillop surged ahead to forge a significant gap between first and second while the remaining houses produced an enthralling battle for the placings.

Age group champions and house results can be seen below.

House Championship Results:

Kildare Results

1st Nagle	2,304
2nd Champagnat	2,274
3rd Delany	1,975
4th MacKillop	1,900

St Paul's Results

1st MacKillop	3,050
2nd Champagnat	2,376
3rd Delany	2,311
4th Nagle	2,163

Age Group Champions:

13 Years	Ashleigh Mihaly	Mark Pistrin
14 Years	Isabel Storm	Jesse Lee
15 Years	Elayna Pistrin	Keiran Georgeson
16 Years	Alice Peddle	Harrison Law
18 Years	Kaylee Beecroft	Thomas Flemming





Kildare Swimming Carnival





Swimming Championships

Another strong effort from our swimming contingent has earned Lavalla Catholic College an overwhelming triumph at the SSV Divisional Championships at Traralgon on Friday, March 3rd.

27 student athletes competed on the day with majority of them qualifying through to the Regional Championships in Sale on Thursday, March 16th.

Some of the outstanding performances by individuals are listed below.

Elayna Pistrin 1st- Girls 12-20 Yrs 100m Breaststroke
 1st- Girls 15 Yrs 50m Breaststroke
 1st- Girls 15 Yrs 50m Butterfly
 1st- Girls 12-13 Yrs 50m Freestyle

Mark Pistrin 1st- Boys 12-13 Yrs 50m Butterfly
 2nd- Boys 12-15 Yrs 100m Freestyle
 1st- Boys 12-13 Yrs 50m Freestyle
 1st- Boys 12-13 Yrs 50m Backstroke

Alice Peddle 1st- Girls 16-20 Yrs 100m Freestyle
 1st- Girls 17 Yrs 50m Freestyle
 1st- Girls 12-20 Yrs 100m Backstroke
 1st- Boys 17 Yrs 50m Backstroke

Rachel Sbaglia 1st- Girls 14 Yrs 50m Breaststroke
 1st- Girls 12-13 Yrs 50m Backstroke
 1st- Girls 12-15 Yrs 200m Individual Medley

Kieran Georgeson 1st- Boys 16 Yrs 50m Breaststroke
 1st- Boys 16 Yrs 50m Butterfly
 2nd- Boys 16-20 Yrs 100m Freestyle
 1st- Boys 16 Yrs 50m Freestyle
 1st- Boys 16 Yrs 50m Backstroke

Harrison Law 1st- Boys 17 Yrs 50m Butterfly
 1st- Boys 17 Yrs 50m Freestyle
 1st- Boys 17 Yrs 50m Backstroke



School Championship Points

School	1st	2nd	3rd	School Overall Points
Lavalla Catholic College	48	12	8	Lavalla Catholic College 751 pts
Catholic College Sale	27	33	2	Catholic College Sale 679 pts
Kurnai College	4	1	0	Maffra Secondary College 206 pts
Sale College	3	10	6	Sale College 184 pts
Flinders CC College	1	0	1	Traralgon Secondary College 67 pts
Maffra Secondary College	0	7	14	Kurnai College 55 pts
Yarram Secondary College	0	2	3	Yarram Secondary College 53 pts
Traralgon Secondary College	0	0	6	Flinders CC College 43 pts



College Calendar - Term 1

DATE	CAMPUS	ACTIVITY	NOTES
22nd March	St PAUL'S	Year 7 Immunisations	
30th March	BOTH	Parent Teacher Interviews	
	BOTH	Easter Liturgies	
31st March	BOTH	Parent Teacher Interviews	
31st March	BOTH	STUDENT FREE DAY	School Holidays

Uniform Shop

Open 3.30pm- 6.00pm

St Paul's Campus

16th March

20th April

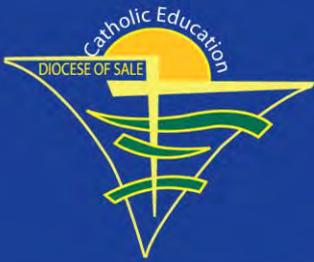
4th May

18th May

1st June

15th June





CATHOLIC EDUCATION OFFICE

DIOCESE OF SALE

21 February 2017

Dear Parents

Re: Child Safe Standards – Engaging Volunteers

A distinctive mark of our Catholic schools is the emphasis on principals, teachers, staff and parents working together - and also with the wider community - to educate and develop the whole child. This approach encompasses spiritual, academic, emotional, physical and social development.

This whole of community approach extends to a shared responsibility for the wellbeing and safety of all children and young people in our schools.

With the introduction of the *Victorian Child Safe Standards* in 2016, all Victorian schools are required to systematically develop, implement, monitor and evaluate risk management strategies to ensure child safety in all school environments.

As the 2017 school year begins, Catholic schools are continuing to work closely with their communities to review and strengthen child safety policies, codes of conduct and related procedures and practices for the wellbeing and protection of all students. This will result in growing community awareness and understandings of our shared responsibility.

As part of the Child Safe Standards, schools are also required to demonstrate evidence of their commitment to safer recruitment of staff including, teachers, volunteers and contractors. This requirement extends to the engagement of parent volunteers and involves more open and transparent screening and supervision practices.

Volunteers continue to be a valued and vital aspect of Catholic education and Catholic schools welcome and encourage involvement of parent volunteers to share their skills, experience and expertise.

As parents of children in Catholic schools, when you enrol your child, you should feel confident that their safety is a priority while at school and in the care of all members of the learning community.

I thank you for your support and engagement with numerous child safety initiatives. Your commitment and involvement helps to maintain a safe, secure, and nurturing learning environment for all students and staff in Catholic schools.

With best wishes

Yours sincerely

A handwritten signature in black ink, appearing to read 'MK', is written over a white background.

Maria Kirkwood
DIRECTOR OF CATHOLIC EDUCATION
DIOCESE OF SALE

Inspiring Faith, Inspiring Learning

CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM

School Name

School REF ID

Parent/legal guardian details

Surname _____

First name _____

Address _____

Town/suburb _____ State _____ Postcode _____

Contact number _____

Centrelink pensioner concession **OR** Health care card number (CRN)

- - - **OR**

Foster parent* **OR** Veterans affairs pensioner

*Foster Parents must provide a copy of the temporary care order letter from the Department of Health and Human Services (DHHS).

Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Human Services (DHS) to provide the results of that enquiry to DET.

I understand that:

- DHS will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DHS and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the Victorian Department of Health and Human Services and /or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____

Date / /

CSEF ELIGIBILITY

Below is the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 – Eligibility

To be eligible* for the fund, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one, or;
- on the first day of Term two;
- a) Be an eligible beneficiary within the meaning of the *State Concessions Act 2004*, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
- b) Be a temporary foster parent, and;
- c) Submit an application to the school by the due date.

* A special consideration eligibility category also exists. For more information, see: www.education.vic.gov.au/csef

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and 17 years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and 18 years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

Eligibility Date

For concession card holders CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on the first day of either term one (30 January 2017) or term two (18 April 2017).

PAYMENT AMOUNTS

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$125 per year.
- Secondary school student rate: \$225 per year.

The CSEF is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see: www.education.vic.gov.au/csef

Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Secondary schools are required to make applications on behalf of parents so please register your interest at the school.

HOW TO COMPLETE THE APPLICATION FORM

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.
Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.
If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.
2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2017 closes on 30 June, 2017.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.