



## Lodging an Enrolment Application

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Enrolment Applications can be downloaded from our website at [www.lavalla.vic.edu.au](http://www.lavalla.vic.edu.au).

We highly recommend that you complete your Enrolment Application using the fillable PDF which is available on our website. **Please be aware there are drop down boxes that have critical information which will be missed if not completed online.**

Once completed please print, sign and return along with other required documents as outlined on the application form.

**Applications for Year 7 2021 close June 30th 2020.** To avoid disappointment, please submit your application early as it may mean the difference between acceptance and being placed on a waiting list. Applications received after this date will automatically be placed on a waiting list.

### Enrolment Applications must include:

- A copy of the child's birth certificate, passport or document attesting to Australian residency;
- Copies of your child's most recent school report and Grade 5 NAPLAN;
- Due to COVID-19, we have waived the \$100 administration fee for applications received before June 30<sup>th</sup> 2020. Applications received after 30th June will attract a non-refundable fee of \$200.00

### Submitting Enrolment Applications:

Please ensure that your Application is fully completed; incomplete Applications cannot be processed and will be returned.

### Please post or deliver Application to:

Ms Allison Foster  
Enrolments Registrar  
Lavalla Catholic College  
PO Box 1080,  
Traralgon VIC 3844