

Supervision (General) Policy



The Supervision Obligation

Lavalla Catholic College (the College) and its teachers owe a duty to take such measures as are reasonable in all the circumstances to protect students from risks of harm that reasonably ought to be foreseen.

The provision of adequate supervision is fundamental to ensuring that the College meets its duty of care obligations.

Lavalla Catholic College's Policy

The College is committed to providing a safe environment for all our students when they are in the care of the College.

It is our policy that:

- Supervision is provided to students having consideration to the degree of care needed for the protection of students and having regard to:
 - their age, skill and experience;
 - any physical and/or intellectual impairments;
 - existing medical conditions;
 - known behavioural characteristics;
 - the nature of activities being undertaken and hazards
- Supervising staff receive first aid training and adequate first aid facilities are available having regard to the nature of the activities being undertaken
- Accidents and incidents are promptly dealt with through appropriate treatment and/or intervention
- Material accidents and incidents are recorded and corrective action implemented where required

The College has developed the following guidelines with respect to supervision.

Classrooms

Teachers are responsible for the supervision of their students in their classrooms and in particular should be vigilant to ensure:

- Adequate age appropriate supervision having regard to the nature of the activities being undertaken;
- Proper use of any plant and equipment;
- Proper handling of any hazardous substances;
- Proper use of any relevant protective equipment.

Yard Supervision

Yards are supervised by staff who are timetabled, immediately before and after school, during recess and lunch. Refer to our **Supervision & Inspection - Yard Policy**.

Before & After School Supervision

Whilst the College is committed to ensuring student safety, it requires and expects parental co-operation in managing safety issues immediately before and immediately after school.

As a general rule, the College provides limited supervision in designated areas from approximately 8.30am before and until 4.00pm after school.

Where school activities (such as sport or band practice) are arranged before or after school, appropriate supervision will be provided for attending students depending on the time and location of the activity.

Parents are informed of supervision arrangements and are made aware that students who attend school outside established supervision times may not be supervised and may not receive the care that is normal during the school day.

Implementation

This policy is implemented through a combination of:

- Staff training;
- Development of a yard duty timetable;
- Effective communication and incident notification procedures;
- Effective record keeping procedures; and
- Initiation of corrective actions where necessary.

Discipline for Breach of Policy

Where a staff member breaches this policy the College may take disciplinary action, including in the case of serious breaches, summary dismissal.

Related Policies

Supervision & Inspection – Yard Policy