MUSIC PROGRAM

Application Form



LAVALLA
CATHOLIC COLLEGE

More Pathways, More Possibilities...

INTRODUCTION

The Lavalla Catholic College Music Program has been recognised for its excellence at a local, state and even national level.

As one of the most vibrant and rewarding experiences to be had at our College, students have the opportunity to join one or more of our ensembles where they build strong bonds with their peers while developing their potential.

There is a strong correlation between learning a musical instrument and academic excellence and participation in our Music Program can develop such traits as cooperation, teamwork, leadership skills and perseverance. These are all characteristics that contribute to success in all areas of education and life.

Ensemble students may get the opportunity to perform throughout the year at a variety of eisteddfods and concerts, and some of our ensembles even attend interstate competitions.



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2027 Music Lessons

Instruments

The following instruments will be on offer in 2027:

WOODWIND		BRASS	PERCUSSION / OTHER
Clarinet	Alto Saxophone	Trumpet	Bass Guitar
Bass Clarinet	Tenor Saxophone	Trombone	Drum/Percussion
Flute	Baritone Saxophone	Tuba	Piano
			Voice (Singing)

Lessons

Lessons are generally 30 minutes in length (extended options are available for senior students upon request) and are scheduled weekly. Whilst the day that lessons are held is generally consistent, times are rotated each week to help minimise interruption to classes.

Teachers across all subject areas are very supportive of our music students and ensure that they are kept up to date with any content that is missed while students are attending music lessons.

As the length of an instrumental lesson is significantly shorter than the general timetabled classes, students will only miss a portion of any particular class.

In 2027, we aim to run the following number of lessons in each term:

2027	Lessons Offered Year 7-11	Lessons Offered Year 12
Term 1	9	9
Term 2	10	10
Term 3	10	10
Term 4	9	2

Year 7 Beginner Group 30 Minute Instrumental Lesson

These lessons are available only for year 7 students in their first year of playing an instrument. Lessons will be made up of 3 to 4 beginner students who will meet for a 30 minute scheduled lesson each week of term.

All students that are undertaking instrumental lessons must also attend weekly Ensemble Rehearsals and commit to attending all performance events.

Due to the nature of voice, piano and drum lessons, these cannot be offered as group lessons.

Year 7-12 Individual 30 Minute Lesson (Vocal / Instrumental)

Individual 30 minute lessons will be scheduled each week of term.

All students having individual lessons must commit to a full year of instrumental/vocal lessons and Ensemble requirements.

All students that are undertaking instrumental/voice lessons must also attend weekly Ensemble Rehearsals and commit to attending all performance events.

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2027 Music Tuition

FEES

Music fees are billed separately from the College's Global Tuition Fees and are payable directly to the Music Program.

The 2027 Music Lesson fees are:

LESSON TYPE	FEE PER LESSON
Year 7 Beginner Group 30 Minute Instrumental Lesson	$20.00
Year 7-12 Individual 30 Minute Lesson *(Vocal / Instrumental)*	$40.00

The Lavalla Music Department uses a CASHLESS system.

Music invoices are billed each term and can be paid by Direct Bank Deposit/Online Transfer. If there is an issue with making payments this way, please contact the Music Administrator to discuss other options available only by arrangement.

Instrumental accounts are generally raised in the first two weeks of each term and are payable in advance to cover each academic term.

For further information relating to music tuition accounts, please contact the Music Administrator, Mrs. Tarin Borg on 5174 7355.

NOTE: Please read the terms & conditions for more information relating to fees & payments.

2027 Instruments

HIRE

If a student does not have their own instrument, we offer instruments to hire per term which are sourced through an external company called Musicorp.

Prices listed below are for one school term:

INSTRUMENT	HIRE (per term)	INSTRUMENT	HIRE (per term)
Clarinet	$82.00	**Trumpet**	$82.00
Flute	$82.00	**Trombone**	$82.00
Alto Saxophone	$132.00	**Tuba**	$441.00
Tenor Saxophone	$137.00	**Bass Guitar**	$82.00
Baritone Saxophone	$410.00		

**Instrument Hire fee prices are subject to change;
** Hire Instruments are sourced from Musicorp.

PLEASE RETAIN FOR FURTHER REFERENCE

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2027 Terms & Conditions

Student Commitment

1. Students are required to practise regularly:
   - Specific guidance will be given to students by their tutors;
   - As a general rule, students should be doing 20 minutes of practice, at least five days each week.

2. Students will care and take responsibility for their instruments.

3. Students will attend lessons punctually and with all necessary instruments, books and equipment.

4. ALL students learning an instrument are required to be a member of at least one of our College ensembles. The 2027 ensembles are:
   - **Training Band** - Beginner instrumentalists;
   - **Junior Choir** - Year 7-9 vocalists;
   - **Intermediate Band** - Students that have a year or more experience;
   - **Junior Jazz Ensemble** – Selected students from Year 7-9;
   - **Senior Band** – Students that have a number of years experience;
   - **Senior Jazz Ensemble** – Select students with a number of years experience;
   - **Senior Choir** – Year 10-12 Liturgy students.

   This will involve attending weekly rehearsals which are generally held before school at **7.40am**.

5. Students are expected to be a part of all concerts, eisteddfods, camps, excursions and other activities that their ensembles take part in. We will ensure that ample notification is given for upcoming events to ensure that families can plan for activities that may take place outside of school hours.

6. Enrolment into the Music Program is a full year commitment. Although we may accept new enrolments throughout the entire school year, by enrolling in instrumental/vocal lessons each student will remain enrolled until the end of the school year.

Parent/Guardian Commitment

TUITION FEES

(a) All instrumental fees are to be paid in advance and are billed at the beginning of each term;

(b) Fees must be paid by the due date which is generally 21 days after issue;

(c) Account payments must be paid via Direct Bank Deposit/Online Transfer:
- Direct Bank Deposit information is listed on each invoice;
- If there is an issue with making payments via Direct Bank Deposit/Online Transfer, please contact the Music Administrator to discuss applying for a different arrangement on 5174 7355.

(d) The Instrumental lesson fees are billed & payable separately to the Lavalla Catholic College Global Tuition Fees;

(e) Unpaid fees may result in suspension of lessons and debt recovery action;

(f) Assessment for Payment Agreements are available upon request.

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2027 Terms & Conditions

Student and Tutor Absences

(a) Lessons cancelled by your instrumental tutor will be made up at a later date or lesson fees will be credited;

(b) If your child is unable to attend a private lesson for any reason (including sport and school events), please contact the Music Administrator directly:

- A minimum notice of two school days must be given for planned absences, including school events;
- In the event of an emergency/sudden illness, please notify the Music Administrator ASAP;
- Lesson credit/s are only given to students suffering an on-going illness which prevents them from attending school for an extended period of time, and will be temporarily removed from the program while they recuperate;
- If insufficient notice is given, you will be required to pay for this lesson and the lesson will not be credited or made up at a later date.

Withdrawing from Lessons

(a)**YEAR 7 BEGINNER GROUP LESSONS** - Four weeks' WRITTEN notice by PARENTS only, must be given directly to the Music Administrator, if you wish to discontinue your child's music lessons. Four weeks tuition will apply and your child will still be scheduled for their lesson up until the end of the four week period.

(b)**YEAR 7-12 INDIVIDUAL LESSONS** – Enrolment in individual lessons is a full year commitment and therefore withdrawals will only be considered on an individual basis upon request.
Students will be automatically enrolled for lessons in the following year, with the opportunity to opt-out of lessons for the following year being provided from November. We ask that these intentions are provided to our Music Administrator in writing.



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2027 Instrument Hire Agreement Policy

This hire agreement policy refers to hire instruments only

1. Your rental period starts on the date that the instrument is collected from the St Paul's or Kildare Music Centre.
2. All instruments are issued with an Instrument Hire Agreement form which must be completed and returned to the Music Administrator within the first week of taking possession of the hire instrument.
3. The Instrument Hire period is calculated by the term, and hire fees are payable by the due date as invoiced, together with any other charges that you accept when submitting the application or that you may otherwise become liable for under the Instrument Hire Agreement on any account whatsoever.
4. Instrument hire charges are payable in advance, and late applications during the school term will be billed pro rata if lessons commence after the first 2 weeks of a school term.
5. All reasonable care must be taken against the instrument being lost, stolen or damaged. After an instrument has been issued, it is under the complete care and responsibility of the students until the instrument is returned.
6. Any damage to the hire instrument due to student negligence or mistreatment must be paid for by the hirer. On no account may the student, or any other person, attempt repairs or adjustments to the instrument. Any damage to the instrument must be reported to the Music Administrator as soon as possible.
7. If any defects or damage is found in the instrument, it must be brought to the attention of the teacher/tutor or the Music Administrator.
8. For general wear & tear, Lavalla Music Department will cover the costs relating to such maintenance and repairs (excluding repairs to any supplied case) that may be required due to normal use, to the extent that we consider necessary, to keep the instrument in proper working order, and/or if we consider it necessary, we will replace the Item;
   Normal use is determined by the Lavalla Music Department. This does not include defects due to misuse or negligence on your part or the part of any person you permit (without our consent) to carry out any maintenance or repairs.
9. If possible a temporary replacement instrument will be made available to students while their instruments are being repaired or serviced. The usual hire charges will not be amended during this time.
10. Replacement of any consumable items associated with the hired instrument *(i.e. reeds, valve oil, slide cream etc.)* that are expected to be periodically replaced through normal use, are the responsibility of the hirer. The majority of these consumable supplies can be purchased at cost through the Music Administrator.

FOR YOUR RECORDS

Instrument Hired: _____ Serial # _____

Date Hired: _____ Date Returned: _____

Lavalla Catholic College Music Program

CONTACT US: (03) 5174 7355 OR email: music@lavalla.vic.edu.au

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2027 Music Enrolment Application

Student Name:	HR:

Instrument/Subject selection: Please indicate your preferred instrument by numbering the boxes 1-3. 1 being your most preferred

- ☐ Clarinet
- ☐ Saxophone
- ☐ Flute
- ☐ Trumpet
- ☐ Trombone
- ☐ Tuba
- ☐ Bass Guitar *(Limited)*
- ☐ Drum/Percussion
- ☐ Piano/Mallet (limited to Year 10 - 12)
- ☐ Voice (Singing)

Lesson Scheme:

- ☐ Year 7 Beginner Group 30 Minute Instrumental Lesson *(Excluding Piano, Drums and Voice lessons)* — $20.00 per lesson
- ☐ Year 7- 12 Individual 30 Minute Instrumental/Vocal Lesson *(Full Year Commitment)* — $40.00 per lesson

Please note whilst we aim to give all students their 1st preference of instrument, this is also based on the needs of the Ensembles

Please Note: All students that are undertaking instrumental/voice lessons must also attend weekly Ensemble Rehearsals and commit to attending all performance events.

All students having individual lessons must commit to a full year of instrumental/vocal lessons & Ensemble requirements.

Student Agreement:

I _____ hereby agree to:

- ☐ Punctually attend my weekly scheduled lesson time with my instrument, books & equipment on hand;
- ☐ Practice regularly – at least 20 minutes per day spread over 5 days per week;
- ☐ Attend the **compulsory weekly ensemble rehearsals** that are before school

Student Signature: _____

Parent / Guardian Name:
Email:

PLEASE RETURN TO THE MUSIC ADMINISTRATOR

Parent / Guardian Agreement:

I/We have read, understand and accept the terms & conditions as outlined in the **Lavalla Catholic College 2027 Music Tuition Guide**, and that the Instrumental Music lesson fees are billed & payable separately to the Lavalla Global Tuition Fees.

Parent/Guardian Signature: _____ **Date:** _____/_____/_____

OFFICE USE							
☐ M/Monitor	☐ E/List	☐ Instrument	☐ Tutor	☐ T/Table	☐ E/Elements	☐ Welc.	☐ Inv.

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2027 Instrument Hire Agreement

Student Name:	HR:

Instrument required (please select):

- ☐ Clarinet $82.00 p/term
- ☐ Flute $82.00 p/term
- ☐ Alto Saxophone $132.00 p/term
- ☐ Tenor Saxophone $137.00 p/term
- ☐ Baritone Saxophone $410.00 p/term
- ☐ Trumpet $82.00 p/term
- ☐ Trombone $82.00 p/term
- ☐ Tuba $441.00 p/term
- ☐ Bass Guitar $82.00 p/term

Parent/Guardian Hire Agreement

I/We have read, understand and accept the Instrument Hire Terms & Conditions as outlined in the **2027 Instrument Hire Agreement Policy**.

Parent/Guardian Name:	
Mobile Phone:	**Home Phone:**
Email:	
Date: _____/_____/_____	

Parent/Guardian signature: _____

Student Signature: _____

NOTE: Instrument hire fees are subject to change. Hire instruments are sourced from Musicorp.

OFFICE USE			
INSTRUMENT:			
SERIAL NUMBER:		START DATE:	_____/_____/_____
REFERENCE NUMBER:		RETURN DATE:	_____/_____/_____

Lavalla Music Program
5174 7355
music@lavalla.vic.edu.au